SELF STUDY REPORT

FOR

2nd CYCLE OF ACCREDITATION

GOVERNMENT AUTONOMOUS COLLEGE

GOVERNMENT AUTONOMOUS COLLEGE, PHULBANI
762001
www.govtcollegephulbani.org

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

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1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

Government (Autonomous) College,Phulbani is recognized for its commendable service in the field of higher education. The college was established in the year 1960. The college is imparting higher education to nearly 2300 students, most of them hailing from socially challenged and economically weaker sections of the society. The institution's contribution towards education is duly acknowledged by the ever increasing demand for admission which substantiates its remarkable achievement.

The college is situated at the heart of the Phulbani city with the best academic ambience. It is accredited by National Assessment and Accreditation Council since 2011, with Grade 'B' in its 1st cycle. It is recognized by the UGC Act under sections 2f & 12B from 1972. The college was conferred with autonomous status since 2004.

The college offers 16 undergraduate programmes including 02 self-financing programmes such as BBA and BCA and 05 postgraduate programmes. The college focuses on introducing innovative practices, enhancing quality and instilling social responsibility.

The College was selected as a study centre of Indira Gandhi National Open University(IGNOU) in 1989-90 and since then it is functioning and catering to the needs of distance learners. A branch post office situated in the college campus for smooth financial transaction and dispatch of official parcels and documents. A well furnished cyber library and computer laboratory having 120 computers with internet facility is available in addition to the central library adds potentiality to the ambitious learners.

The college, with well established laboratories, vast play ground, hostel with more than 900 accommodation capacity. N.C.C. and N.S.S. has carved a niche for itself as the 'Premier Institution of Higher Learning' in Tribal dominated Kandhamal District of Odisha. In the process, innumerable personalities had been produced who distinguished themselves by becoming icons and leaders in their respective fields such as civil, military, industry and judiciary.

The college is located in the lap of idyllic natural surrounding in a valley surrounded by green hillocks and a murmuring river SALUNKI which provides educational inspiration to the young minds.

Vision

To create an advanced center for learning of national standard where pursuit of knowledge and excellence shall rein supreme, unfettered by the barriers of nationality, language and religion.

Mission

- To impart quality education and imbibe skill for solving real problems of life.
- To develop leadership qualities with futuristic vision.
- To foster spirit of entrepreneurship and realization of social responsibilities
- To cultivate adaptation of ethics, morality and healthy practices in professional life.
- To instill the habit of continual learning
- To encourage and support creative abilities and research temperaments.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. The Institute is located in the heart of the city of Phulbani in the tribal dominated Kandhamal district of Odisha.
2. The college imports quality education to more than 2300 students in Curricular and extra Curricular activities.
3. The college strengthens its infrastructure by continuous augmentation and up-gradation process and creation of new infrastructure.
4. After getting Autonomous status in 2004, Government College Phulbani currently has 17 academic departments offering 16 UG, 05 PG programmes and two professional courses in self-financing mode running successfully.
5. The Central Library of the college has a good collection of over 42,000 books and has a separate Cyber Library well-equipped with 40 computers, e-resources and ICT facility.
6. 17 classrooms are furnished with ICT based teaching and learning system and e-payment gateway for students make the institution unique.
7. Well-developed Sports and Gymnasium facilities in the campus for students to develop their health and hygiene.
8. Being situated in the heart of the reserve forests and mountain zones of Kandhamal district, the institute is crowned with clean, green and hygienic natural ambience.
9. Excellent student support facilities such as Student Aid Fund, Exclusive hostel facilities for girls and boys, NSS, NCC, YRC and adequate sports facility are available.
10. A well functional Alumni Association strengthens the administrative and intellectual backbone of the institution by offering constant cooperation and mentoring.

Institutional Weakness

1. The students are generally from socially, educationally and financially deprived background.
2. Though the student strength is significantly large, majority of them are from financially challenged background.
3. Lack of proficiency in English and poor communicative ability among students.
4. There is a little scope for pursuing advanced research due to paucity of fund and cutting edge laboratory facility.
5. As there are no industries in the locality, there is scarcity of corporate job and entrepreneurs.
6. Lack of Consultancy and Collaboration for research and development.
7. Inadequate faculty exchange program as well as unwillingness of highly skilled and reputed researchers

to migrate or collaborative research with the institute.

8. These issues make the institution deprived of the real world research and teaching environment.

Institutional Opportunity

1. The institute is surrounded by rich biodiversity of medicinal plants, natural resources, many threatened and endemic species which creates broad opportunity in the area of research among various ethnic groups and scientific exploration.
2. To build global competencies in rural tribal students to face the global challenges in research and education.
3. Strengthening and making the student competent for employability and entrepreneurship development.
4. Improvisation in pedagogical use of ICT enabled teaching –learning ambience.
5. To create faith and confidence among the stakeholders and society regarding the positive changes in the-college.

Institutional Challenge

1. Shaping the students from the weaker socio-economic and rural background as skilled and educated personnel.
2. To utilize the available funds and mobilization of more funds to facilitate quality higher education and applied research to fulfill local and national needs.
3. To satisfy the growing demand for new courses in the limited space.
4. To strengthen the collaboration/MoU between other HEIs, research organizations, various industries and entrepreneurs.
5. Build a strong alumni network.
6. To develop a good physical communication network with other developed cities and coastal districts of the state by rail and air.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

Government (Autonomous)College, Phulbani inculcated need based mechanism for development and effective implementation of the curriculum. The institute imparts teaching facilities in 21 programs of 17 departments. The institution follows CBCS Syllabus intune with UGC since 2016-17 academic session. The syllabus and the pattern of examination underwent a radical change in the academic session 2019-20 owing to introduction of Model Syllabus by DHE, Odisha and implemented advanced developments in various programs with greater emphasize on employability and skill development. Board of Studies of departments and Academic Council of the Institution approves, assesses, reviews and revises the curriculum in-tune with prevailing norms. Effective mechanism like lesson plan, progress register, monthly appraisal report and maintenance of daily progress report are implemented to ensure that objectives of the curriculum are fully materialized.

To cater the needs of the students in an ever-changingworld, 14 New courses have been introduced along with

the implementation of CBCS Pattern in the last 5 years across all the programs in order to facilitate the students to keep pace with the demands of the current society.

 "Environmental studies and disaster management" has been introduced as a compulsory paper in all streams to create awareness on environmental issues. Also, courses on Communicative English and Quantitative and Logical thinking are implemented as a compulsory paper to augment the skills of students. One value added course- Short Term Course in Communication Skills in English Language was introduced in 2016-17 in which 72 students enrolled for imparting transferable and life skills. 373 students enrolled for projects and field projects across all departments with an aim to percolate the knowledge and experience of research activities

The institution adopts a robust system for the collection and analysis of feedback from its stake holders namely, students, teachers and alumni. Accordingly the feedback analysis report and action taken was framed and subsequently made available on the website as per the suggestions received.

Teaching-learning and Evaluation

- The faculty in Government Autonomous College, Phulbani balance teaching and experiential learning. However, in departments where substantial numbers of students are from socially weaker sections of society, more emphasis is placed on teaching. Students who studied in a regional medium are provided guidance in regional languages in combination with English to improve their written and spoken english skills. The Institute is equipped with projectors and Modern ICT tools to make teaching and learning innovative and interactive. Teachers combine traditional teaching methods with use of modern teaching aids like use of Projector, microphone and smart-classrooms.
- In addition, slow learners are supported through mentoring and counseling sessions to overcome their hurdles and perform well in academic areas. The faculty prepare lecture plans and also maintain a weekly log of what was actually transacted in the classroom. In addition to participating in the Orientation and Refresher courses, teachers can avail themselves of the facilities offered in the Department of Education to upgrade their pedagogical skills. In addition to this the teachers make use of the e- resources like N-LIST and EBSCO. Feedback is obtained from the students through the Student's Feedback Form to ensure that the teaching process is student-centric. The Institution has a well-established IQAC cell that monitors all the institute's quality initiatives to create a conducive environment for teaching-learning The Internal Quality Assurance Cell conducts quality audit and conducts programmes for improving the quality of teaching and learning skills of students. Lecture schedules and Examinations are conducted as per the planned academic calendar. Student grievances are addressed timely; Programme Outcomes are assessed using direct/indirect assessment methods. Teaching-learning processes are continually based on students' results and students' Feedback.
- Doubt-clearing classes are organized for students who have problems coping with the class work. ICT is used to ensure a conducive learning environment. In addition to the core courses, the students enrolled in programmes under the Choice Based Credit System (CBCS) are offered a range of optional courses, both within their respective departments as well as in other departments.The Evaluation process is transparent and exhaustive which makes the evaluation process quite detailed and full-proof. Students are evaluated in a continuous assessment system, comprising of written examinations, class seminars, assignments and oral tests. Students can peruse the valued answer scripts for the internal tests, and provision is being made to enable perusal of answer scripts of the final examinations. The final examination scripts up to 50% are valued by internal examiners and the rest 50% examination scripts are valued by the examiners of other colleges and universities. Students whosoever are not satisfied with their results are encouraged to apply for revaluation through the proper channel. Use of ICT in the

evaluation has hastened the evaluation process besides rendering the system tamper proof.The Institute has endeavored to reach higher levels of Course Outcome attainments and Programme Outcomes. The gaps between the threshold and attained levels are monitored, and actions are taken to reduce the gaps.

Research, Innovations and Extension

- The faculties as well as students are encouraged to utilize the funds available from World Bank and RUSA in research projects and laboratory. The college actively access information by using EBSCO, N-LIST and other online platform available in the campus as well as in Computer lab equipped with high speed internet access. Faculty members have published papers in international journals and contributed chapters to book as well as periodicals.
- A healthy ecosystem is maintained by the college for preservation of ecological values inside and outside for entrepreneurship, research and community orientation. The college has NSS, NCC and YRC units that organise events regularly which promotes social responsibility and awareness among public. Besides, the participants and cadets learn and get training for these activities for themselves.
- Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Institution integrates cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the Co-curricular and Extracurricular Activities. The college also takes efforts for integration of ethical and human values through extra-curricular activities also.
- N.S.S., NCC and YRC promote environmental protection through tree plantation and other sustainable development programs. These units organize various environment related programs including tree plantation, awareness on gender equality, health issues, road safety etc.
- The followings are some highlights of the above programmes
  - Plantation drives
  - Health awareness and Medical camps
  - Cleanliness Drives
  - Blood Donation camps
  - Skill development programmes

Infrastructure and Learning Resources

The college islocated at 20.46? latitude and 84.24? Longitude. It covers an area of 29.255 acres. The college has the potentiality of learningresources.It has been constantly upgrading the infrastructure with increasing demand and additional requirements to accommodate old and new programmes and is optimally utilized for various events and activities.

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- Learning resources including ICT enabled 31 rooms including classrooms, seminar halls, smart classrooms, laboratories and computer labs, library facilities and other support facilities.
- Various labs include Botany,Zoology,Chemistry,Computer, Physics and projectors.Budget for infrastructure,library and other learning resources is earmarked annually based on the recommendations of respective committees constituted for the purposeof the allocated budget for development of

infrastructure.

- The College has substantial infrastructure for sports and other extracurricular activities likeYoga and gymnasium, cricket ,football, long jump and high jump . The College has Library which is going to be automated and implement the software e-granthalaya 4.0 which houses a vast collection of books of all disciplines.
- The College has 120 computers with adequate student computer ratio 20:1which are internet connected.The regular maintenance of the infrastructure facilities and equipment is done through Maintenance Wing and different committees.
- The college has provision for both indoor and outdoor games. Reading rooms for both students and staff are available. There are availability of some books in the library which provide learning support to both students and teachers.
- Purchase of books is a part of annual routine as library is a growing organization and   recently the institution is going to subscribe Journals. Almost all the departments are provided with computers. The campus is under CCTV surveillance.
- Overall the college has good infrastructure facilities and learning resources to support the teaching learning process for enhancement of quality education and targets to produce more and more human resource.

Student Support and Progression

- A large number of students are benefited through different type of scholarship schemes such as Fakir Mohan Bhasa Bruti, UG- E Medhabruti, PG E- Medhabruti, Including Post Matric scholarship.
- Physical Challenged Students are also getting financial benefit through National scholarship.
- These Financial Support attract many poor students to continue their higher studies.
- Students completed their programme are continuing their higher study PG in different State, Central and Open Universities.
- The College facilitate to students language lab, Yoga, Computer Education and Physical fitness for capacity development and Skill enhancement activities.
- The College organized a number of career counseling meetings to guide the students for their future competitive exams by which Many students are benefited.
- During admission all newly admitted students are compulsorily given anti-ragging form. Anti-ragging and sexual harassment Committee is actively functioning in the college. College also organized a numbers of meetings in the campus with students related to Zero tolerance.
- In different places like in front of Principals chamber, Ladies Hostel office, Boy's Hostel, Examination Section the college management has installed grievance/complain box to solve the students problems. Every 15 days interval all grievance applications collected from the drop box and salve problems by the Committee. Online grievance facilities also provided to students through whatsapp groups for each year UG and PG students.
- Many students are getting placement in different sector like state govt., Central Govt. and private sectors such as Lecturer, Teacher, Odisha police, Indian army, bank and private companies
- Every year College conduct Annual Athletic meet and Different cultural like dramatic, Quiz, essay, Jhoti, indoor game competitions among the students to identify their talent and prepare them to send for District, University And state level competitions.
- The college encourages students to have student representative for every activities related to the development of the institution for administrative and academic management. These representatives act as bridge between principal and students. The student representatives put the grievances of students
- The Government Autonomous College Phulbani has a well defined Alumni Association which was not

yet registered whereas a good number of alumni members actively participated in various academic and non-academic activities.

Governance, Leadership and Management

- Good governance, leadership and management of the college depends on the actions of an effective leader in keeping with the Vision and Mission of the college.The Principal of Government Autonomous College, Phulbani has adopted a decentralized and participative management system which is reflected in the formation of several committees for carrying out day to day business of the college. He is assisted by three bursars like Administrative Bursar, Academic Bursar, Accounts Bursar, Controller of Examinations and heads/secretaries/officers in Charge of various committees. The Principal holds meetings at a regular interval with all the stakeholdersinviting their views and suggestions for the smooth management of the college. Coordinator of IQAC plays an important role in managing the overall teaching-learning ambience of the college ensuring the benefits of Higher Education reach the students of Kandhamala and nearby districts of Odisha.
- The college has a well-developed infrastructure like seventeen ICT enabled class rooms, well-equipped laboratories, a Central Library, a Cyber Library having subscriptions of EBSCO and N-list e-resources, a Language Laboratory,Gymnasium, a Playground and separate hostels for boys and girls.Efforts are taken to maintain a clean, green and litter free campus.
- Students are provided with various types of Scholarships and are encouraged to participate in Curricular and extra-curricular activitiessuch as NCC, YRC, NSS, Athletics, Sports and Games for their holistic growth.
- Members of Staff take advantage of several welfare measures such as teachers participating in Faculty Development Programmes, availing Maternity and Paternity leave, getting House Building Loans approved, non-gazetted staff getting employment through Rehabilitation Assistance Scheme, Festival Advanceetc. to empower themselves.
- As a mark of discharging social responsibility, the college through its YRC organizes Blood Donation Camps every year.
- The college works on e-governance platforms such as Students Academic Management System, Human Resource Management System, Integrated Financial Management System and Personal Information Management System showing its commitment to transparency.
- As a Government institute, the college has undergone departmental audit, AG audit and such other audits and monitoring as per the orders of the Government relating to funds received either from Government or grants received under RUSA and OHEPEE.

Institutional Values and Best Practices

- Gender equity and gender sensitization programme are important part of our quality enhancement initiatives.
- As a mark of Gender Equity programme, Grievance Redressal cell, equal opportunity cell, Career Counseling Cell, Women Harassment Cell and Anti-Ragging cell has been created and are properly functioning with the faculty members of different departments in different capacities.
- Different sensitization and career council programmes were organized during the last five years.
- The college has taken different initiatives to make the campus clean and green. The college takes effective measures to manage solid, liquid and e-waste management as per government norms.
- It provides clean water to the students through water purifier system in college campus and both in boys

and Ladies hostels.

- Use of Solar energy along with LED bulbs minimizes the energy bills and collects Rain water through harvesting pits.
- The mission and vision of the college is inclusiveness, integration, equity and universal brotherhood among all.
- Equal opportunity, human dignity, preservation of ethical values and social justice are the core area of our developmental perspective.
- The students are sensitized on constitutional values, rights, duties, responsibilities, obligations and national integration through Independence Day, republic day, voters day, constitution day, vigilance awareness week celebrations.
- To create and preserve the sense of ethical and moral value among the young minds, Ethics and value classes along with juba Sanskar programmes were organized frequently.
- A barrier free and disable friendly campus is created with ramps and wheel chairs to facilitate PWD students.
- ICT enabled classroom, cyber library, smart classroom are the mark of technological advancement and pedagogical techniques.
- Our campus culture is vibrant with the celebration of national and international commemorative days and festivals which provides multidimensional and inclusive experience to the students.
- Learning of history, culture, philosophy and heritage with scientific temperament and social responsibility enriches the global outlook among the youngsters.
- Our best practices are always concerned with the technological development, innovativeness, service of mankind and furtherance human values.
- Value based education with the social, spiritual, and intellectual development of the youths of tribal dominated area is the major concern of ours.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	GOVERNMENT AUTONOMOUS COLLEGE
Address	Government Autonomous College, Phulbani
City	PHULBANI
State	Orissa
Pin	762001
Website	www.govtcollegephulbani.org

Contacts for Communication					
Designation	**Name**	**Telephone with STD Code**	**Mobile**	**Fax**	**Email**
Principal(in-charge)	Panchanan Behera	06842-253635		-	
IQAC / CIQA coordinator	Sanjeev Baliarsingh	-	9437299375	-	iqacgacp@gmail.com

Status of the Institution	
Institution Status	Government

Type of Institution	
By Gender	Co-education
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details	
Date of Establishment, Prior to the Grant of 'Autonomy'	01-07-1960

Date of grant of 'Autonomy' to the College by UGC	16-07-2004

University to which the college is affiliated

State	University name	Document
Orissa	Berhampur University	View Document

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	31-03-2004	View Document
12B of UGC	31-03-2004	View Document

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	Government Autonomous College, Phulbani	Urban	34.246	6495.72

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,Anthropology	36	+2	English	40	38
UG	BBA,Bachelor In Business Administration	36	+2	English	60	0
UG	BSc,Botany	36	+2 Science	English	64	55
UG	BSc,Chemistry	36	+2 Science	English	56	49
UG	BCom,Commerce	36	+2	English	256	121
UG	BA,Economics	36	+2	English	48	48
UG	BA,English	36	+2	English	24	23
UG	BA,Geography	36	+2	English	48	45
UG	BA,History	36	+2	English	48	44
UG	BSc,Mathematics	36	+2 Science	English	16	15
UG	BA,Odia	36	+2	English	40	39
UG	BA,Philosophy	36	+2	English	24	24
UG	BSc,Physics	36	+2 Science	English	56	49
UG	BA,Political Science	36	+2	English	48	48
UG	BSc,Zoology	36	+2 Science	English	64	61
UG	BCA,Bachelor In Computer Application	36	+2	English	60	60
PG	MA,Anthropology	24	+3	English	8	4

PG	MA,Economics	24	+3	English	16	12
PG	MSc,Physics	24	+3 Science	English	8	8
PG	MA,Political Science	24	+3	English	64	61
PG	MSc,Life Science	24	+3 Science	English	16	15

Position Details of Faculty & Staff in the College

	Teaching Faculty											
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government				1				0				59
Recruited	0	0	0	0	0	0	0	0	38	21	0	59
Yet to Recruit				1				0				0
Sanctioned by the Management/Society or Other Authorized Bodies				0				0				13
Recruited	0	0	0	0	0	0	0	0	12	1	0	13
Yet to Recruit				0				0				0

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				69
Recruited	19	13	0	32
Yet to Recruit				37
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				2
Recruited	0	0	0	0
Yet to Recruit				2
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	0	0	0	0
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	14	2	0	16
M.Phil.	0	0	0	0	0	0	9	3	0	12
PG	0	0	0	0	0	0	15	16	0	31
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualificatio n	**Professor**			**Associate Professor**			**Assistant Professor**		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	**Male**	**Female**	**Others**	**Total**
	0	0	0	0

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	1219	0	0	0	1219
	Female	927	0	0	0	927
	Others	0	0	0	0	0
PG	Male	92	0	0	0	92
	Female	119	0	0	0	119
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	380	374	316	313
	Female	235	236	212	201
	Others	0	0	0	0
ST	Male	393	384	367	393
	Female	310	333	336	359
	Others	0	0	0	0
OBC	Male	228	303	294	311
	Female	129	168	156	182
	Others	0	0	0	0
General	Male	353	288	241	242
	Female	258	223	199	198
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		2286	2309	2121	2199

2.3 EVALUATIVE REPORT OF THE DEPARTMENTS

Department Name	Upload Report
Anthropology	[View Document](#)
Bachelor In Business Administration	[View Document](#)
Bachelor In Computer Application	[View Document](#)
Botany	[View Document](#)
Chemistry	[View Document](#)
Commerce	[View Document](#)
Economics	[View Document](#)
English	[View Document](#)
Geography	[View Document](#)
History	[View Document](#)
Life Science	[View Document](#)
Mathematics	[View Document](#)
Odia	[View Document](#)
Philosophy	[View Document](#)
Physics	[View Document](#)
Political Science	[View Document](#)
Zoology	[View Document](#)

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	• The college is providing multidisciplinary courses like Arts,Science,Commerece and professional courses like BBA and BCA. • Courses like Environmental Studies ,Ethics and Value,Quantitative and Logical Thinking,Communicative English are also being taught across the streams. • Some of the generic elective subjects of Arts discipline are being taught by Commerce Discipline and vice-versa. • Computer courses of Commerce discipline are being taught by BCA department which creates an interdisciplinary bonding across the disciplines. • Interdisciplinary seminars are being conducted to give an interdisciplinary approach in different subjects and to develop holistic attitude among the students of

	various departments.
2. Academic bank of credits (ABC):	• For completing a certain course ,the programmes presently offered by our college has a definite Credit points. • There are provisions for taking generic elective courses in addition to the core courses in each programme. • It offers flexibility for the students to choose courses. • At the time of admission, the student has the opportunity to choose the elective from the bank of credits offered by the college.
3. Skill development:	• The college offers courses for development of skill of a student joining a programme. • The courses of science stream and some of the courses of arts and commerce stream are designed to blend the theoretical and practical components so as to give knowledge and skill to the students admitted to the programme. • The students of each programme are encouraged for internship and skill based training courses outside their courses. • Students having meritorious achievement are encouraged to take Project and complete in time. • The Courses such as QLT and Communicative English are being offered as AEEC which is aimed at enhancing the communicative skill and the reasoning aptitude among the students. • The students enrolled under NCC,YRC and NSS are given training in life skills and social activities.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	• The college disseminates Indian knowledge system by integrating Indian language i.e Odia. • The college has full fledged Odia department where fulltime UG programme is being offered. • Further, Departments like Philosophy, Political Science, Economics, History provide knowledge on Indian culture and value systems like o Indian Ethics o Teachings of Srimad Bhagabat Gita o History and Culture of Odisha o Polity, Society and Culture in Contemporary India o Indian Economy and political system o Society and culture o Ancient Indian History o Culture and Archaeology o Contemporary Indian Philosophy etc. • Programmes on social awareness of Indian value system, the constitution are being organised in the college regularly.
5. Focus on Outcome based education (OBE):	• Measurement of Student's performance through learning outcomes determines the success of Outcome Based Education (OBE) system. • It

	indicates the success and capability of the students on completion of the courses. • Course Outcomes are the statements indicating knowledge and skills the student is expected to acquire at the end of a course. • Program outcomes represent the knowledge, skills and attitudes the students should have at the end of program. • Program outcomes can be directly measured through course outcomes. • Course objectives, learning outcomes in terms of Programme outcomes, programme specific outcomes, course outcomes are clearly mentioned in the college website. • The analysis of the final result of the outgoing students and the On Time Graduation(OTG) percentage give an idea about the extent of success of the students as well as the institute.
6. Distance education/online education:	• At present ,the institute does not have any kind of mechanism to impart education in distance or online mode. • However, the IGNOU study centre at Govt. Auto College Phulbani is offering various programmes in distance mode.

Extended Profile

1 Program

1.1

Number of programs offered year-wise for last five years

2020-21	2019-20	2018-19	2017-18	2016-17
21	21	21	21	21

File Description	Document
Institutional data in prescribed format	View Document

1.2

Number of departments offering academic programmes

Response: 17

2 Students

2.1

Number of students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
2121	2065	2286	2300	2035

File Description	Document
Institutional data in prescribed format	View Document

2.2

Number of outgoing / final year students year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
553	463	488	554	346

File Description	Document
Institutional data in prescribed format	View Document

2.3

Number of students appeared in the examination conducted by the Institution, year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
602	610	635	684	379
File Description			Document	
Institutional data in prescribed format			[View Document](#)	

2.4

Number of revaluation applications year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3 Teachers

3.1

Number of courses in all programs year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
453	453	453	453	453
File Description			Document	
Institutional data in prescribed format			[View Document](#)	

3.2

Number of full time teachers year-wise during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
51	51	55	53	48
File Description			Document	
Institutional data in prescribed format			[View Document](#)	

3.3

Number of sanctioned posts year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
53	53	55	53	48

File Description	Document
Institutional data in prescribed format	[View Document](#)

4 Institution

4.1

Number of eligible applications received for admissions to all the programs year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
5625	6692	5713	4253	1153

File Description	Document
Institutional data in prescribed format	[View Document](#)

4.2

Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years

2020-21	2019-20	2018-19	2017-18	2016-17
532	575	535	532	540

File Description	Document
Institutional data in prescribed format	[View Document](#)

4.3

Total number of classrooms and seminar halls

Response: 27

4.4

Total number of computers in the campus for academic purpose

Response: 120

4.5

Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)

2020-21	2019-20	2018-19	2017-18	2016-17
85.45	29.59	62.6	18.53	91.1

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curriculum Design and Development

1.1.1 Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which is reflected in Programme outcomes (POs), Programme Specific Outcomes(PSOs) and Course Outcomes(COs) of the Programmes offered by the Institution.

Response:

To ensure local developmental needs are relevant in the curriculum, the College offers programs like B.A., B.Sc., B.Com. , M.A. M.Sc. B.C.A. and B.B.A. where the following courses in different specific programs like Environmental Science, Anthropology of India (approaches to study Indian society and culture, traditional and contemporary Racial and linguistic elements in Indian population. Understanding the diversity of Indian social structure - concept of Varna, Jati, Caste, Ashram or purusharatha, gender hierarchies - their economic and cultural impact), Tribal Cultures of India (Concept of tribes and its problematic nature, General and specific characteristics of tribes, Particularly Vulnerable Tribal Groups), Microeconomics, Geography of Odisha, History and Culture of Odisha etc. focus on understanding the developmental needs of the locality. The Kandhamal District is specially known for anthropological studies and research oriented works. The courses like Natural Resource Management and Horticulture Practices & Post Harvest Technology (Importance in food and nutritional security, Fruit and vegetable crops: Production, origin and distribution, Methods of minimizing loses during storage and transportation in B.Sc. Botany are also remarkable inclusion in the curricula to address the local needs.

To address the national developmental needs, College offers courses like UG Economics, Prehistoric Archaeology of India, Economic Geography (Factors affecting location of economic activity with special reference to agriculture and industry), Constitutional Government and Democracy In India (Fundamental Rights, Directive Principles of State Policy, Fundamental Duties, Federalism: Centre-State relations, Recent Trends in Federalism, Political Processes In India. Science programs help in understanding basic scientific skills for higher education and research in applied fields like Botany (Horticulture Practices and Post Harvest Technology), Zoology (Environment and Public Health, Immunology), Industrial Chemistry and Environment, Green chemistry and Fuel Chemistry, Business Communication Skills (BBA) and IT Skills in BCA. B.Com. program equip students with knowledge and skill for industrial employability, develop entrepreneurship and understanding in marketing, accounting and finance.

For emphasizing the regional developmental needs, the college offers courses like Introduction to Socio-cultural Anthropology, Introductory Macroeconomics (National Income Identities in a simple 2-sector economy and with government and foreign trade sectors), Public Economics (Market failure and role of government; Public Budget: kinds of budget, economic and functional classification of the budget), Indian Writing in English , Climatology, Regional Planning and Development, Remote Sensing and GIS, Introduction to Human Rights, Development Process and Social Movements in Contemporary India, Ethics : Theory and Practice in Philosophy etc. are in the curricula of undergraduate programs of various departments in the Arts stream.

Nano-Materials and Applications, Digital Systems and applications (Physics), Polymer Chemistry,Inorganic Materials of Industrial Importance, Polymer Chemistry, Corporate Law, Corporate Accounting, Fundamentals of Financial Management, Financial Markets, Institutions and Services (Commerce), Object Oriented Programming Language (JAVA), Computer Oriented Accounting System, System Analysis & Design (BCA), European Classical Literature, American Literature (English), Resource Geography, Disaster Management (Geography), Global Politics, Perspectives on International Relations, Gandhian Studies, Social and Political Philosophy, Financial Management, Financial Institutions and Markets (BBA) are some of the courses that have relevance to the current global needs.

File Description	Document
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.2 Percentage of Programmes where syllabus revision was carried out during the last five years.

Response: 100

1.1.2.1 **Number of all Programmes offered by the institution during the last five years.**

Response: 21

1.1.2.2 **How many Programmes were revised out of total number of Programmes offered during the last five years**

Response: 21

File Description	Document
Minutes of relevant Academic Council/BOS meeting	[View Document](#)
Details of program syllabus revision in last 5 years(Data Template)	[View Document](#)
Link for Additional Information	[View Document](#)

1.1.3 Average percentage of courses having focus on employability/ entrepreneurship/ skill development offered by the institution during the last five years

Response: 30.02

1.1.3.1 **Number of courses having focus on employability/ entrepreneurship/ skill development year-wise during the last five years..**

2020-21	2019-20	2018-19	2017-18	2016-17
136	136	136	136	136

File Description	Document
Programme / Curriculum/ Syllabus of the courses	[View Document](#)
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	[View Document](#)
Average percentage of courses having focus on employability/ entrepreneurship(Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.2 Academic Flexibility

1.2.1 Percentage of new courses introduced of the total number of courses across all programs offered during the last five years.

Response: 3.09

1.2.1.1 How many new courses are introduced within the last five years

Response: 14

1.2.1.2 **Number of courses offered by the institution across all programmes during the last five years.**

Response: 453

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Link for Additional Information	[View Document](#)

1.2.2 Percentage of Programmes in which Choice Based Credit System (CBCS) / elective course system has been implemented (Data for the latest completed academic year).

Response: 100

1.2.2.1 **Number of Programmes in which CBCS / Elective course system implemented.**

Response: 21

File Description	Document
Minutes of relevant Academic Council/BOS meetings	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Link for Additional Information	[View Document](#)

1.3 Curriculum Enrichment

1.3.1 Institution integrates crosscutting issues relevant to Professional Ethics ,Gender, Human Values ,Environment and Sustainability into the Curriculum

Response:

Holistic development of students is the main purpose of curriculum. Some added courses and activities which may or may not directly link with one's discipline of study but contributes for sensitizing students to cross-cutting issues relevant to the current pressing concerns, both nationally and globally, such as gender, environment and sustainability, human values and professional ethics and development of creative competencies.

1. Professional Ethics and Human Values

Issues relevant to Professional Ethics and Human Values are reflected in the course Ethics and Values which is a compulsory course for all the UG Programs. Courses like Ethics, Applied Ethics in the Dept. of Philosophy, Women's Writing, Partition Literature, English, Odishara Sanskrutika Itihas O Bhasha Sahitya in Dept. of Odia, Introduction to Human Rights, Social Movements in Contemporary India, Women, Power and Politics in Dept. of Political Science, Management Principles and Application, Principles of Marketing etc from dept of Commerce and BBA also offer courses related to Professional Ethics and Human Values.

2. Gender sensitization

Gender Sensitization is addressed in Ethics and Values course, a compulsory course in all UG Programs and also in different specific programs like Philosophy, Anthropology, English, Odia, and Political Science and in some other Arts and Humanities programs. All these programs offer courses that helps students do develop an insight into the life, struggles and challenges for the other genders which make them more sensitive to the people of other gender.

3. Environment and Sustainability

Issues related with environment and sustainability is integrated into courses of Environmental studies which is a compulsory core paper for all the Undergraduate programs. It is also a part of the curricula in Specific UG Program related to Zoology, Botany, Geography and Anthropology.

4. Co-Curricular Activities on above values

Apart from the curricula, various co-curricular and extra-curricular activities like celebration of national and international days of importance like Independence Day, Republic Day, International Women's Day, Voter's Day. Various literary are competitions organized on these occasions among the students to sensitize them on the issues related to human values, ethics, gender and environment and sustainability.

The college has NCC Wing, NSS, YRC which is an excellent platform for the students to learn teamwork, patriotic values, volunteering and gives them opportunity to learn about human values and ethics.

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. N.S.S. and N.C.C. organizes various environment related programs including tree plantation, awareness on gender equality, health issues, health awareness camps, road safety Programs conducted under N. S. S., N.C.C., YRC & Political science and Philosophy department help to inculcate human values among students. Different social activities have been initiated by the college like Voter's awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college.

The college also has an active Anti- Ragging Cell, which promotes human values and gender sensitization by providing counseling to students to prevent any kind of Ragging or Harassment of students.

File Description	Document
Upload the list and description of the courses which address the Gender, Environment and Sustainability, Human Values and Professional Ethics into the Curriculum	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.2 Number of value-added courses for imparting transferable and life skills offered during last five years.

Response: 1

1.3.2.1 **How many new value-added courses are added within the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	1

File Description	Document
List of value added courses (Data Template)	[View Document](#)
Brochure or any other document relating to value added courses	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.3 Average Percentage of students enrolled in the courses under 1.3.2 above.

Response: 0.71

1.3.3.1 **Number of students enrolled in subject related Certificate or Add-on programs year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	72

File Description	Document
List of students enrolled	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.3.4 Percentage of students undertaking field projects/ internships / student projects (Data for the latest completed academic year)

Response: 17.59

1.3.4.1 **Number of students undertaking field projects / internships / student projects**

Response: 373

File Description	Document
List of programs and number of students undertaking field projects / internships / student projects (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

1.4 Feedback System

1.4.1 Structured feedback for design and review of syllabus – semester-wise / year-wise is received from 1) Students, 2) Teachers, 3) Employers, 4) Alumni

Response: B. Any 3 of the above

File Description	Document	
Action taken report of the Institution on feedback report as minuted by the Governing Council, Syndicate, Board of Management	[View Document](#)	
Link for Additional Information	[View Document](#)	
URL for stakeholder feedback report	[View Document](#)	

1.4.2 The feedback system of the Institution comprises of the following :

Response: A. Feedback collected, analysed and action taken and report made available on website

File Description	Document	
Any additional information	[View Document](#)	
Link for Additional Information	[View Document](#)	
URL for stakeholder feedback report	[View Document](#)	

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1 Average Enrolment percentage (Average of last five years)

Response: 72.41

2.1.1.1 **Number of students admitted year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
783	750	795	796	796

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1064	1150	1064	1064	1080

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.1.2 Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)

Response: 73.19

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
410	409	400	401	365

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)	

2.2 Catering to Student Diversity

2.2.1 The institution assesses the learning levels of the students and organises special Programmes for advanced learners and slow learners

Response:

The college is situated in tribal dominated Kandhamal district ofOdisha. Students from various socio-economic backgrounds take admission every year. The college provides all possible measuresto assess the learning levels of its students. The students are counselled, guided and oriented at the time of admission to makethem aware about the course, mode of internal assessment, externalassessment, curricular and co-curricular activities, rules andregulations of the institution as well as facilities available inthe college. The list of courses, curricular and co-curricularactivities, rules and regulations, facilities available etc arealso published in the college calendar which is provided to thestudents before the beginning of academic sessions. At thebeginning of each course teachers asses the potentialities of thestudents in the class, their knowledge about the course andaccordingly special programmes for advanced and slow learners areplanned. Remedial and extra classes are conducted for advanced andslow learners. After the completion of syllabus, subject classesare also repeated for slow learners and students taking lateadmissions.The students are also supplied with different studymaterials in online as well as offline mode. In the CBCS system,students are required to select course subjects based on theircore competence, aptitude and skills. The teachers from alldepartments counsel the students regarding the scope of differentcourses being offered as well as provide guidance in relation tothe student's aptitude and competence. Teachers remain availablein college to clear the doubts and counsel the students even on aone to one basis. Advanced learners are encouraged to become classrepresentatives.

2.2.2 Student - Full time teacher ratio (Data for the latest completed academic year)

Response: 41.59

2.3 Teaching- Learning Process

2.3.1 Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

Response:

- Experiential Learning
- The final students of both the UG and PG programme immerse themselves in various project

activities for their final year dissertation project and get hands-on experience on the field; thereby creating an environment for experiential learning.
- Organisation of debates, departmental seminars and workshops for increased participation of every students in the academic sphere.
- Online learning through Zoom App.
- Online learning through Google meet App.
- Mentoring online through Voice& Videocalls.
- Participative Learning, whereby students are encouraged to express freely their perspective and learn from others without fear or favour.
- The gender gap has also been taken note of and female students are encouraged to come forward in every academic activities.
- Collaborative problem Solving among students.
- Supply of online learning material such as soft copy of books and lecture notes through WhatsApp groups.
- providing links to different free online tutorials, e- books and course modules designed by different universities especially by Utkal University, Odisha, in collaboration with the DHE, Odisha. Also the course modules are available in e-pgpathsala

2.3.2 Teachers use ICT enabled tools including online resources for effective teaching and learning process.

Response:

All Faculty members of the college use ICT technology as a mark oftechnological advancement and to improve the teaching and learningprocess in the classroom. Different softwares available online isintegrated with teacher's explanation and students are encouragedto learn and practice through interactive activities. LCD projectors, computer/laptops/tablet systems are used in theclassrooms. You-Tube, E- mails, WhatsApp group, Telegram, Zoom,College website are used as platforms to teach, communicate,provide material and syllabus. The teachers are conducting regulartests, upload assignments, make presentations, address queries,mentoring and share information. These applications are also usedto provide online education during the covid-19 situation. BSNLwi-fi facility is also available in the campus for the studentsand staff. Student attendance, feedback are also received onlinefrom the students and faculty members.

File Description	Document
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	[View Document](#)

2.3.3 Ratio of students to mentor for academic and other related issues (Data for the latest completed academic year)

Response: 50.5

2.3.3.1 **Number of mentors** ?????????????? ???????

Response: 42

File Description	Document
Upload year wise, number of students enrolled and full time teachers on roll	[View Document](#)
Circulars pertaining to assigning mentors to mentees	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

2.3.4 Preparation and adherence of Academic Calendar and Teaching plans by the institution

Response:

- The principal of the college addresses the newly admitted students to make them aware of various facilities, rules and regulations, academic and extracurricular activities. After the induction/orientation meeting, students are provided with the syllabus containing detailed information of the course contents, as well as a list of texts and reference books.
- Since the college have the autonomy, minor modification is being done as per the necessity. The academic progress register and lesson plan is followed in accordance with the University and Department of Higher Education, Government of Odisha.
- Before the commencement of every academic year the IQAC prepares the academic calendar in accordance with the academic calendar and makes it available to the students and faculty members. The academic calendar specifies the teaching learning schedule of the academic year and examination pattern. The Head of all the departments also prepare their own teaching plans in tune with the academic calendar of the college in consultation with the faculty members.
- Teachers follow the teaching plans for the completion of courses. Lesson plan and progress registers are maintained by individual teachers and submitted to the Principal for his/her perusal. It is mandatory for the students and the faculty members to adhere to the academic calendar for the completion of academic activities.
- Examination committee also prepares a tentative schedule of form fill up, Mid-semester and End term semester examination, and publication of the results. Students are being informed about the question pattern of both the Mid-semester and End-term semester examination. In every academic year, semester wise examination committee meetings are organized for the smooth conduction of examination. The examination registration process is being done by online mode.
- Conducting Board of the college comprising of examination controller and all the Head of the departments of the college pass the examination result of each semester before the publication of the result.
- Due to the pandemic many planned activities like, conduction of seminars, workshops, conferences, field visits, awareness programmes etc. couldn't be conducted. But the faculty members have participated various FDP, webinars, Orientation/Refresher Courses and workshops during the pandemic period to impart quality education to the greater interest of the students' community. The principal of the college regularly conducts meetings of various college committees to ensure the better functioning of the admission, academic, and co-curricular activities.

File Description	Document
Upload Academic Calendar and Teaching plans for five years	[View Document](#)
Link for Additional Information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1 Average percentage of full time teachers against sanctioned posts during the last five years

Response: 98.49

File Description	Document
Year wise full time teachers and sanctioned posts for 5 years(Data Template)	[View Document](#)
List of the faculty members authenticated by the Head of HEI	[View Document](#)
Any additional information	[View Document](#)
Link for Additional Information	[View Document](#)

2.4.2 Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)

Response: 0

2.4.2.1 **Number of full time teachers with *Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit.* year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Institutional data in prescribed format (Data Template)	[View Document](#)

2.4.3 Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)

Response: 3.39

2.4.3.1 **Total experience of full-time teachers**

Response: 173

File Description	Document
Institutional data in prescribed format	View Document
Link for Additional Information	View Document

2.5 Evaluation Process and Reforms

2.5.1 Average number of days from the date of last semester-end/ year- end examination till the declaration of results year-wise during the last five years

Response: 39

2.5.1.1 **Number of days from the date of last semester-end/ year- end examination till the declaration of results year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
31	42	37	45	40

File Description	Document
Institutional data in prescribed format (Data Template)	View Document
Link for Additional Information	View Document

2.5.2 Average percentage of student complaints/grievances about evaluation against total number appeared in the examinations during the last five years

Response: 0

2.5.2.1 **Number of complaints/grievances about evaluation year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of complaints and total number of students appeared year wise	[View Document](#)

2.5.3 IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in Examination Management System (EMS) of the Institution

Response:

- The IT integration has modernized the entire examination process and has speeded up the functioning mechanism, while making the whole process more transparent.
- Examination process like Examination form filling up, Admit card generation, and grade card Generation are done by using our own software.
- Online Examinations as per Government Guideline as issued from time to time due to Covid-19 pandemic scenario for this session 2020-21.
- Publication of results using software developed by competent persons and alternative methods of evaluation as per guide lines.
- IT based examination through Computers &mobile handsets.
- Sharing of Questions/Answers through e-mail/ WhatsApp groups.
- Since the introduction of online student registration for exams, large number of students of the college have benefitted from the facility. It has reduced considerable time, cost and energy of the examination section and students.
- The registration mechanism provided to the students through google form (tweeter account) encountered minor problems of misunderstanding and errors from student side as they were not duly acquainted with the system. Hence training classes were organized among the students to enhance their awareness. Now the system is running successfully.
- The permanent online registration system has been introduced with the support of HDFC bank without any cost of installation or annual charges.
- Considering the substantial benefits of online registration system, the institution has been successful in implementing it w.e.f.07/07/2021 vide notification no.691 dated 06/07/2021 for the conduct of regular UG Semester VI and PG Semester IV and all back/improvement of Semester VI students in Google form subsequently. The online registration for regular Mid Semester I UG examination (2020-21 batch) was started which commenced from 05/08/2021 integrating registration with fees collected. It avoids the necessity of dual processes.
- During the COVID pandemic period due to lockdown situations, all examination process, fee collection, supply of materials to the students, processing of examination scripts and other examination related activities have executed through google meet/ Zoom meet etc. online platforms.
- The information to the students regarding the dateline of the examination, publication of results, are informed to the students through whatsapp group, college website, college twitter handle are some of the examples of digital literacy and IT integration among the students.

- Timely publication of examination result and speedy disposal of examination related matters and grievances.

- Report of Controller of Examination 2020-2021
- Report of Controller of Examination 2019-2020
- Report of Controller of Examination 2018-2019
- Report of Controller of Examination 2017-2018
- Report of Controller of Examination 2016-2017

2.6 Student Performance and Learning Outcomes

2.6.1 Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Response:

The college is sincerely working for systematisation of collecting and evaluating data on programme and course outcomes, for which the assessment is being carried out through continuous evaluation and assessment in various levels of academic management. Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives, learning outcomes and pedagogy. Various components for continuous assessment are defined and used. The evaluation process is carried out by conforming the different standards of CBCS regulations in time-bound manner. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides, weightage for the end semester Examination (written examination/lab examination) depending upon course type is also used for the process.

The Evaluation process is transparent. Students are evaluated in a continuous assessment system, comprising written examinations, class seminars, and assignments. Students can peruse the valued answer scripts for the internal tests, and provision is being made to enable perusal of answer scripts of the final examinations. The final examination scripts up to 50% are valued by internal examiners and the rest 50% examination scripts are valued by the examiners of other colleges and universities. A third valuation is undertaken if the difference in the two valuations exceeds 10%. The final marks are scrutinized by a committee before passing the results. Use of ICT in the evaluation has hastened the evaluation process besides rendering the system tamper proof.

File Description	Document
Link for Additional Information	[View Document](#)

2.6.2 Attainment of programme outcomes and course outcomes are evaluated by the institution.

Response:

The college is sincerely working for systematisation of collecting and evaluating data on programme and course outcomes, for which the assessment is being carried out through continuous evaluation and assessment in various levels of academic management.Assessment for the course-level is done via continuous assessment having a particular weightage depending upon course objectives,learning outcomes

and pedagogy. Various components for continuousassessment are defined and used. The evaluation process is carriedout by conforming the different standards of CBCS regulations intime-bound manner. It is done by adjoining the marks acquired by the students to their corresponding Course Outcomes. Besides,weightage for the end semester Examination (written examination/lab examination) depending upon course type is also used for the process.

File Description	Document	
Link for Additional Information	[View Document](#)	

2.6.3 Pass Percentage of students(Data for the latest completed academic year)

Response: 87.38

2.6.3.1 **Total number of final year students who passed the examination conducted by Institution.**

Response: 526

2.6.3.2 **Total number of final year students who appeared for the examination conducted by the Institution.**

Response: 602

File Description	Document	
Upload List of Programmes and number of students passed and appeared in the final year examination(Data Template)	[View Document](#)	
Link for the annual report	[View Document](#)	

2.7 Student Satisfaction Survey

2.7.1 Online student satisfaction survey regarding teaching learning process

Response: 3.18

File Description	Document	
Upload database of all currently enrolled students	[View Document](#)	
Upload database of all currently enrolled students	[View Document](#)	
Upload any additional information	[View Document](#)	
Link for any additional information	[View Document](#)	

Criterion 3 - Research, Innovations and Extension

3.1 Promotion of Research and Facilities

3.1.1 The institution's Research facilities are frequently updated and there is a well defined policy for promotion of research which is uploaded on the institutional website and implemented

Response:

Although **Government Autonomous College, Phulbani,** has no well-defined policies that promotes active research, still we have different laboratories that involve students as well as faculty members in research works. We procure lab equipments and develop lab facilities by utilisation of funds available from World Bank and RUSA. The faculties are encouraged to utilize the funds mentioned above in research and laboratory. We have well furnished Computer lab where we have sitting places for several students with available high speed internet access from BSNL. We also have e-resources that we access through EBSCO, N-LIST and other online platform which are freely available. Time to time outreach programs and study tours are conducted separately for different programmes of this college. Science students like those of Physics and Chemistry Department visit pharma companies and industries for the assigned project work whereas students of Botany and Zoology Department visit botanical gardens, nurseries and zoological parks respectively. Similarly, Arts students such as those of Department of Anthropology, Political Science and History visit to monuments, state museums etc for the same purpose to collect data.

File Description	Document
Any additional information	[View Document](#)

3.1.2 The institution provides seed money to its teachers for research (average per year, INR in Lakhs)

Response: 0

3.1.2.1 **The amount of seed money provided by institution to its faculty year-wise during the last five years (INR in lakhs).**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of teachers receiving grant and details of grant received	[View Document](#)

3.1.3 Percentage of teachers awarded national / international fellowship for advanced

studies/research during the last five years

Response: 0

3.1.3.1 **The number of teachers awarded national / international fellowship for advanced studies / research year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of teachers and their international fellowship details	[View Document](#)

3.2 Resource Mobilization for Research

3.2.1 Grants received from Government and non-governmental agencies for research projects, endowments, Chairs in the institution during the last five years (INR in Lakhs)

Response: 0

3.2.1.1 **Total Grants from Government and non-governmental agencies for research projects , endowments, Chairs in the institution during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of project and grant details	[View Document](#)

3.2.2 Percentage of teachers having research projects during the last five years

Response: 0

3.2.2.1 **Number of teachers having research projects during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.2.3 Percentage of teachers recognised as research guides

Response: 0

3.2.3.1 **Number of teachers recognized as research guides**

File Description	Document
Upload copies of the letter of the university recognizing faculty as research guides	[View Document](#)

3.2.4 Average percentage of departments having Research projects funded by government and non-government agencies during the last five years

Response: 0

3.2.4.1 **Number of departments having Research projects funded by government and non-government agencies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

3.2.4.2 **Number of departments offering academic programes**

2020-21	2019-20	2018-19	2017-18	2016-17
17	17	17	17	17

File Description	Document
List of research projects and funding details	[View Document](#)

3.3 Innovation Ecosystem

3.3.1 Institution has created an eco system for innovations, creation and transfer of knowledge supported by dedicated centers for research, entrepreneurship, community orientation, Incubation etc.

Response:

A healthy ecosystem is maintained by the college for preservation of ecological values inside and outside for entrepreneurship, research and community orientation. The NSS, NCC and YRC units of the college organise events regularly that promotes social responsibility and awareness among public. Besides, the

participants and cadets learn and get training for these activities for themselves.

During the peak Covid pandemic period (March-August 2020), the District Administration Kandhamal, was facilitated by the College Administration by providing accommodation for the Covid patients. The College extended help to the Administration in its different capacities:

Two of our buildings i.e. the Boys hostel and Girls hostels were used as Covid Care Centres. The Covid centres were provided with all the facilities required for the patients, viz. Electricity, water supply, other sanitization etc.

Our NSS and NCC volunteers actively and enthusiastically assisted in maintaining discipline in the campus during general public meetings organised by the college. The college conducts several entrance exams as per it is required by different Institutes, councils and universities of the state and nation. The college exam cell satisfactorily conducts all the exams in discipline and smooth manner possible.

In 2020, for admission into Universities and colleges, PG Entrance Test was conducted in this Institution. Teachers were assigned with examination and invigilation duties through the College Examination Cell, which they performed satisfactorily even during the 1st wave of Covid Pandemic. In Aug-Sept 2020, NEET (NTA) exam was also conducted with the help and support of the College Administration through the Examination cell.

File Description	Document
Paste link for additional information	[View Document](#)

3.3.2 Number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),entrepreneurship, skill development during the last five years.

Response: 0

3.3.2.1 **Total number of workshops/seminars conducted on Research methodology, Intellectual Property Rights (IPR),entrepreneurship, skill development year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of workshops/seminars during last 5 years	[View Document](#)

3.4 Research Publications and Awards

3.4.1 The Institution ensures implementation of its stated Code of Ethics for research through the

following: 1. Inclusion of research ethics in the research methodology course work 2. Presence of Ethics committee 3. Plagiarism check through software 4. Research Advisory Committee

Response: E. None of the above

3.4.2 Number of Ph.D's registered per teacher (as per the data given w.r.t recognized Ph.D guides/ supervisors provided at 3.2.3 metric) during the last five years

Response: 0

3.4.2.1 How many Ph.Ds are registered within last 5 years

3.4.2.2 Number of teachers recognized as guides during the last five years

File Description	Document
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc	View Document

3.4.3 Number of research papers per teachers in the Journals notified on UGC website during the last five years

Response: 0.14

3.4.3.1 Number of research papers in the Journals notified on UGC website during the last five years

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	4	1	0

File Description	Document
List of research papers by title, author, department, name and year of publication	View Document
Any additional information	View Document

3.4.4 Number of books and chapters in edited volumes / books published per teacher during the last five years

Response: 0

3.4.4.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List books and chapters in edited volumes / books published	[View Document](#)

3.4.5 Bibliometrics of the publications during the last five years based on average citation index in Scopus/ Web of Science or PubMed

Response: 0

File Description	Document
Bibliometrics of the publications during the last five years	[View Document](#)

3.4.6 Bibliometrics of the publications during the last five years based on Scopus/ Web of Science - h-index of the Institution

Response: 0

File Description	Document
Bibiliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	[View Document](#)

3.5 Consultancy

3.5.1 Revenue generated from consultancy and corporate training during the last five years (INR in Lakhs).

Response: 0

3.5.1.1 **Total amount generated from consultancy and corporate training year-wise during the last five years (INR in lakhs).**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of consultants and revenue generated by them	[View Document](#)

3.5.2 Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs).

Response: 0

3.5.2.1 **Total amount spent on developing facilities, training teachers and staff for undertaking consultancy during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
List of facilities and staff available for undertaking consultancy	[View Document](#)

3.6 Extension Activities

3.6.1 Extension activities are carried out in the neighbourhood community, sensitising students to social issues, for their holistic development, and impact thereof during the last five years

Response:

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. Issues related with environment and sustainability are integrated into the courses of Environmental studies, Zoology, Botany and Geography. Courses that teach human values and professional ethics in its curricula are Political Science, Commerce, English, and Philosophy. Institution integrates cross-cutting issues relevant to professional ethics, gender, human values, environment and sustainability into the Co-curricular and Extracurricular Activities also.

National Martyr's day, National Voter's day, World AIDS day, N.C.C. day, Vigilance awareness week etc are being organized in the college every year. The college has taken active participation in Swachcha Bharat Abhiyan and Swachhta Pakhwada Programmes started by the government. The college takes efforts for integration of ethical and human values through extra-curricular activities also.

N.S.S. promotes environmental protection through tree plantation and other sustainable development programs. It organizes various environment related programs including tree plantation, awareness on gender equality, health issues, road safety etc.

Programs conducted under N. S. S., N.C.C., YRC & Political science and Philosophy department help to inculcate human values among students.

File Description	Document
Paste link for additional information	[View Document](#)

3.6.2 Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government recognised bodies during last five years

Response: 0

3.6.2.1 **Total number of awards and recognition received for extension activities from Government/ Government recognised bodies year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of awards for extension activities in last 5 year	[View Document](#)

3.6.3 Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years

Response: 12

3.6.3.1 **Number of extension and outreach programs conducted by the institution through NSS/NCC, Government and Government recognised bodies during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	5	1	6

File Description	Document
Reports of the event organized	[View Document](#)
Number of extension and outreach Programmes conducted with industry, community etc for the last five years	[View Document](#)
Any additional information	[View Document](#)

3.6.4 Average percentage of students participating in extension activities listed at 3.6.3 above during

the last five years

Response: 9.34

3.6.4.1 **Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
70	0	256	125	545

File Description	Document
Average percentage of students participating in extension activities with Govt or NGO etc	[View Document](#)

3.7 Collaboration

3.7.1 Number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work

Response: 0

3.7.1.1 **Total number of Collaborative activities per year for research/ faculty exchange/ student exchange/ internship/ on –the-job training/ project work**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Number of Collaborative activities for research, faculty etc	[View Document](#)

3.7.2 Number of functional MoUs with institutions of national, international importance, other institutions, industries, corporate houses etc. during the last five years (only functional MoUs with ongoing activities to be considered)

Response: 0

3.7.2.1 **Number of functional MoUs with institutions of national, international importance, other Institutions, industries, corporate houses etc. year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Details of functional MoUs with institutions of national, international importance, other Institutions etc during the last five years	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1 The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

Response:

The college is situated near the bank of the river Salunki and it occupies the geographical area of 29.255 acres. The college is a stand-alone college however the college building is used from 7 .00 A.M to 5.00 P.M by both Autonomous college as well as higher secondary school. The college ensures adequate availability and optimal utilization of physical infrastructure in order to create an environment of excellence in education. At the beginning of the academic year need assessment for replacement /up-gradation/addition of the existing infrastructure is carried out based on the suggestions from the Heads of the departments and the Physical Infrastructure Committee after reviewing course requirements, computer-student ratio, and working condition of the existing equipment. The Officers associated with the Time Table management plans ahead for all requirements regarding the availability of class rooms, laboratories, furniture and other equipment whenever needed. The college ensures optimal utilization of the resources by encouraging innovative teaching-learning practices like the use of power point presentations, LCD projectors, smart boards etc. Regular awareness and training programs are conducted for optimal deployment of infrastructure and utilization of modern technology. For science stream, utilization of infrastructure is ensured through the appointment of adequate and well-qualified and experienced lab technicians. The available physical infrastructure is optimally utilized beyond regular college hours to conduct co-curricular activities/extra- curricular activities, parent teacher meetings, career counselling etc. On Sundays the College spares its class rooms for conducting different types of national and state level examination such as The OUAT, NEET, UGC NET, SSC, Odisha Police Service, IGNOU entrance and Examination,OPSC, OSSC, OSSSC, OTET, BED CPET etc. The college has adequate well-ventilated classrooms. There are separate common rooms for staff.,boys and girls. All of them have well maintained toilets, quality ventilation and sufficient space to accommodate in leisure. The College has Library room for reading facilities.

The administrative block of the college contains a principal's chamber, Establishment section, accounts section, UGC section, SAMS lab, IDP section and Admission section. well maintained toilets, fire safety provision and CC-TV. A dedicated, well equipped IQAC cell operates in an air-conditioned hall to accommodate the present NAAC preparation work.One garden is located inside the campus and Infront of administrative building small plants are for beautification. The College has a canteen, store rooms for equipments. .

The college has autonomous examination block with rooms for controller, deputy controller, confidential room and a space for reception. New building under IDP are constructed for smooth conducting of classes .

The college has three Boys' hostel and one Girls' hostel which are very neat and clean and all facilities are available. As per the demand of the boarders,these hostels are maintained properly. A big play ground is existed in this institution for sports purpose.

File Description	Document
Upload Any additional information	<u>View Document</u>
Paste link for additional information	<u>View Document</u>

4.1.2 The institution has adequate facilities for cultural activities, yoga, games and sports (indoor & outdoor); (gymnasium, yoga centre, auditorium, etc.,)

Response:

Cultural Activities:

the college provides facilities for Cultural activities like dance competitions, annual day celebrations, NCC day celebrations, caricatures, one-act plays, mono-action, song competitions, rangoli competitions etc. are highly encouraged. Besides, fresher and farewell parties are also celebrated at the departmental level. Boarders of three hostels i.e. Sramana Ladies Hostel, Kanchanjangha Boy's Hostel and SC Boy's Hostel celebrate the induction programme for freshers, bid farewell to pass-out boarders and enjoy the annual day with great enthusiasm.The students and staff use the college pandal for Cultural events, staging annual college Drama etc. There is an Auditorium, which is also used for all types of cultural activities.

The institution has the following facilities for games and sports:

1. One Gymnasium Hall with all amenities

2. Playground with (i) Football ground and (ii) Cricket Ground

3. Indoor Volleyball Court

4. Long jump/high jump /triple jump court

5. Auditorium

The college has a magnificent record of excellence in the field of various sports and athletics. Many students were selected to represent at university level in football, cricket and athletics. The college maintains a large playground with a 400 mtr running track, and also provision for playing football and cricket. Besides this, the college is hosting various intra and inter-college and inter-zonal sports competitions as it fulfils all the requirements to conduct such competitions specified by the university. The athletic club of the college is running smoothly and is well equipped with various sports materials. Many students were selected to represent at the university level in football, cricket and athletics. In each hostel, there is a common rooms which proves Indoor Game Facilities. In addition to this hostel, authorities provide various sports equipment to borders for their recreational and sports activities.

File Description	Document
Upload any additional information	[View Document](#)
Geotagged pictures	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.3 Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc. *(Data for the latest completed academic year)*

Response: 59.26

4.1.3.1 **Number of classrooms and seminar halls with ICT facilities**

Response: 16

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Paste link for additional information	[View Document](#)

4.1.4 Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)

Response: 60.81

4.1.4.1 **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
38.75	22.75	42.62	8.09	63.86

File Description	Document
Upload audited utilization statements	[View Document](#)

4.2 Library as a Learning Resource

4.2.1 Library is automated using Integrated Library Management System (ILMS)

Response:

The college has a well-defined and well-equipped library with adequate numbers of text and reference books to cater to the needs of the students and teachers for various streams. Our library plays a vital role in providing reliable content for students, teachers, and researchers. It includes books of different fields like art, literature, books with ethical and moral values, scientific innovations, tribal culture, and management. It is a platform for making and shaping the future of the students. It is a gateway to personality development and capacity building for young learners. Though the Library is not fully automated but is in the under the process of automation. The total numbers of books in the library are about 45000 and the number of visitors per day is 15-20. The library has a separate reading room with 40 sitting capacities for teachers and students with separate sections. The college has a Library advisory committee consisting of The Principal, as Chief Coordinator, the OIC Library as Coordinator and other three senior Members including a jr librarian. The committee meets at regular intervals to decide on the purchase and improvisation of the Library. Newspaper, Wi-Fi facility and internet connectivity have been extended in the library for easy student access. the library also provides eresources like EBSCO, NLIST facilities for students.

File Description	Document
Upload any additional information	[View Document](#)
Paste Link for additional information	[View Document](#)

4.2.2 Institution has access to the following: 1. e-journals 2. e-ShodhSindhu 3. Shodhganga Membership 4. e-books 5. Databases 6. Remote access to e-resources

Response: E. None of the above

File Description	Document
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)

4.2.3 Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)

Response: 0.29

4.2.3.1 **Annual expenditure of purchase of books/e-books and subscription to journals/e- journals year wise during last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	1.43	00	00

File Description	Document
Details of annual expenditure for purchase of and subscription to journals/e-journals during the last five years	[View Document](#)

4.2.4 Percentage per day usage of library by teachers and students (foot falls and login data for online access) during the latest completed academic year

Response: 0.74

4.2.4.1 **Number of teachers and students using library per day over last one year**

Response: 16

File Description	Document
Details of library usage by teachers and students	[View Document](#)
Any additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1 *Institution has an IT policy covering wi-fi, cyber security, etc., and allocated budget for updating its IT facilities*

Response:

Government Autonomous College, Phulbani has upgraded its IT facilities which covers with IT policy, Wi-Fi facility and CCTV Surveillance connectivity and has allocated budgetary provisions for updating its IT facilities. An approximate amount of Rs1,50,000/- towards Wi-fi automation, Telephone & Internet Rs 60,000/-, Computer & CCTV maintenance Rs1,50,000/- have been spent for these purposes.

Due to Covid-19 Constraints& SOP advisory issued by the Government students are denied to physical classes& Examinations. Online classes& Examinations were held through different online platforms such as ZOOM App, Google Meet, along with e mails & Whatsapp sharing. The college supports to data Services & sharing to teachers for the purpose of management of online classes and research activities. Teachers are motivated to use their mobile data & hotspot synchronization making teaching learning conducive & for academic excellence. The IT sector & the support software make the teachers as front liners and covid warriors during this pandemic scenario.The college has updated its IT facilities with increasing the number of computers, printers, scanners, smartboards, LCD projectors, Xerox machines, online admission process, dynamic website and various software .

4.3.2 Student - Computer ratio (Data for the latest completed academic year)

Response: 17.68

File Description	Document
Upload any additional information	[View Document](#)

4.3.3 Bandwidth of internet connection in the Institution.

Response: ?50 MBPS

File Description	Document
Details of available bandwidth of internet connection in the Institution	[View Document](#)

4.3.4 Institution has the following Facilities for e-content development

1. **Media centre**
2. **Audio visual centre**
3. **Lecture Capturing System(LCS)**
4. **Mixing equipments and softwares for editing**

Response: E. None of the above

File Description	Document
Institutional data in prescribed format	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1 Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years

Response: 13.66

4.4.1.1 **Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
4.7	3.10	5.14	3.60	22.5

File Description	Document
Details about assigned budget and expenditure on physical facilities and academic facilities	View Document
Audited statements of accounts	View Document

4.4.2 There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Response:

Building Infrastructure: Being fully government institution, a constant effort is made to provide safe and secure space for equipment's and tools. college has constitute a Infrastructure develope committee to look after the maintenance, repair and construction of the building. the committe has also give constant look towards the developement of the college as per the required time to time. they also look into the purchase of different items are being executed through a transparent process as per Govt. norms. The entire tender process for procurement of items is carried out by OSIC (Odisha Small Industries Corporation Ltd.) The maintenance and up gradation work related to construction and electricity, government agencies like R&B Division, PWD etc supervise the work done by the contractors. The minor faults related to the electricity and repairing of building are attended and repaired by the hired electrician, technician, carpenters etc. For the maintenance of toilets and service areas the sweepers and scavengers have been engaged for cleaning the toilets, washrooms, and buildings.

Laboratory Equipments and machines: Every department maintains stock registers for keeping the list of chemicals, glassware, equipments and other instruments used in laboratory. Maintains stock register regularly to keep account of the used material and non-functional glassware, miscellaneous items etc. Physical verification of laboratory equipments and machines is carried out to record the functional and non functional equipments from time to time. The minor faults of laboratory equipments (if any) are attended and repaired by the concerned department staff or hired technician whenever necessary.

Computer and IT infrastructure: Stock registers are maintained regularly to keep record of the functional and nonfunctional items. Maintenance and up gradation is looked after at departmental level (Computer Application and BCA) and concerned technicians are hired whenever necessary

Furniture related items: There is a college Infrastructure committee which looks after the maintenance and minor repair work of the furniture and fixtures and other physical infrastructure. The committee brings the requirements regarding minor repair work into the notice of the principal and certifies after the work is completed. The funds for the same are utilized out of the college development fund.

Maintenance of Library/ Library Materials: Accession and withdrawal registers are regularly maintained to keep the record updated and accessions of the books. The cleaning and maintenance work inside the library hall are being done by the employees concerned and by using the machinery tools.

Sports Equipments: The officer in charge of sports and games regularly maintains the stock register for the equipments and materials related to the sports

File Description	Document
Upload any additional information	[View Document](#)
Paste link for additional information	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1 Average percentage of students benefited by scholarships and freeships provided by the Government during last five years

Response: 3.8

5.1.1.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
29	203	6	0	153

File Description	Document
upload self attested letter with the list of students sanctioned scholarships	[View Document](#)
Upload any additional information	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Average percentage of students benefited by scholarships and freeships provided by the Government during the last five years	[View Document](#)

5.1.2 Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years

Response: 0

5.1.2.1 **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

File Description	Document
Upload any additional information	[View Document](#)
Number of students benefited by scholarships and freeships besides government schemes in last 5 years	[View Document](#)
Institutional data in prescribed format	[View Document](#)

5.1.3 Following Capacity development and skills enhancement activities are organised for improving students capability 1. Soft skills 2. Language and communication skills 3. Life skills (Yoga, physical fitness, health and hygiene) 4. Awareness of trends in technology

Response: C. 2 of the above

File Description	Document
Details of capability enhancement and development schemes	[View Document](#)
Any additional information	[View Document](#)
Link to Institutional website	[View Document](#)

5.1.4 Average percentage of students benefited by career counseling and guidance for competitive examinations as offered by the Institution during the last five years.

Response: 0.81

5.1.4.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
85	1	0	0	0

File Description	Document
Number of students benefited by guidance for competitive examinations and career counselling during the last five years	[View Document](#)
Any additional information	[View Document](#)

5.1.5 The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases 1. Implementation of guidelines of statutory/regulatory bodies

2. Organisation wide awareness and undertakings on policies with zero tolerance

3. Mechanisms for submission of online/offline students' grievances

4. Timely redressal of the grievances through appropriate committees

Response: B. 3 of the above

File Description	Document
Upload any additional information	View Document
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	View Document
Details of student grievances including sexual harassment and ragging cases	View Document

5.2 Student Progression

5.2.1 Average percentage of placement of outgoing students during the last five years

Response: 0.47

5.2.1.1 **Number of outgoing students placed year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	4	3	2

File Description	Document
Upload any additional information	View Document
Details of student placement during the last five years	View Document

5.2.2 Percentage of student progression to higher education (previous graduating batch).

Response: 8.14

5.2.2.1 **Number of outgoing student progressing to higher education.**

Response: 45

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Details of student progression to higher education	[View Document](#)

5.2.3 Average percentage of students qualifying in state/national/ international level examinations during the last five years (eg: IIT-JAM/CLAT/ NET/SLET/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations, etc.)

Response: 100

5.2.3.1 **Number of students qualifying in state/ national/ international level examinations (eg: IIT/JAM/ NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations***, etc.*))** **year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	4	3	2

5.2.3.2 **Number of students appearing in state/ national/ international level examinations (eg: IIT/JAM/ NET / SLET/ GATE/ GMAT/CAT,GRE/ TOEFL/ Civil Services/ State government examinations) year-wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
1	1	4	3	2

File Description	Document
Upload supporting data for student/alumni	[View Document](#)
Number of students qualifying in state/ national/ international level examinations during the last five years	[View Document](#)

5.3 Student Participation and Activities

5.3.1 Number of awards/medals won by students for outstanding performance in sports/cultural activities at inter-university/state/national / international level (award for a team event should be counted as one) during the last five years.

Response: 2

5.3.1.1 Number of awards/medals won by students for outstanding performance in sports / cultural activities at inter-university / state / national / international events (award for a team event should be counted as one) year - wise during the last five years.

2020-21	2019-20	2018-19	2017-18	2016-17
2	0	0	0	0

File Description	Document
Number of awards/medals for outstanding performance in sports/ cultural activities at inter-university / state / national / international level during the last five years	[View Document](#)
e-copies of award letters and certificates	[View Document](#)

5.3.2 Presence of an active Student Council & representation of students on academic & administrative bodies/committees of the institution

Response:

The Government Autonomous College, Phulbani has a well constituted body named as Student Union for representation of students on academic and administrative bodies/committee. The college has excellent facilities to showcase the curricular and extra-curricular talents of the students. For such purpose, different Societies exist, where students enrolled themself as members of the Society and take up varieties of activities. The objective of the Students' Union in the College is primarily cultural in nature. It aims at stimulating the interests of students in intellectual and academic activities by holding debates, discussions, and symposium to safeguard the interest of the students.

The college encourages students to have student representative for every activities related to the development of the institution for administrative and academic management. These representatives act as bridge between principal and students. The student representatives put the grievances of students (if any) to the principal, who passes orders to the concerned committees for smooth implementation of different activities. Complaint/Suggestion boxes are installed in different prime locations of the college to receive complains /suggestions regarding college development. The demands and grievances of the students are given utmost priority and successfully redressed from time to time. In addition to that to listen to the problems of the student mass, class representatives/Seminar secretaries are selected for quick redressal of their problems. Most of the teachers try to convey their message to other students via these representatives so that they learn leadership skills besides excelling in academics.

File Description	Document
Upload any additional information	[View Document](#)

5.3.3 Average number of sports and cultural events / competitions organised by the institution per year

Response: 2.4

5.3.3.1 **Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.**

2020-21	2019-20	2018-19	2017-18	2016-17
0	4	0	4	4

File Description	Document
Report of the event	[View Document](#)
Number of sports and cultural events / competitions organised per year	[View Document](#)

5.4 Alumni Engagement

5.4.1 The Alumni Association / Chapters (registered and functional) contributes significantly to the development of the institution through financial and other support services.

Response:

The Goverment Autonomous College Phulbani has a well defined Alumni Association which was not yet registered whereas a good number of alumni members actively participated in various academic and non-academic activities.

Dr. Raj Kishare Behera, President, Dr Arup kumar Jena, Vice President, Prof Prasanna Kumar Pattnaik, General Secretary are the office bearers of Alumni Association.

The Alumni members are invited to register through online mode under the the banner of Mo College Abhijan initiated by Government of Odisha.

It may be added that the MO CLLLEGE ABHIYAN was launched by the hon'ble Chief Minister of Odisha Sj. Naveen Patnaik on 21 March 2021 with the aim and objective of connecting the alumni members with their Alma Mater.

Hon'ble Chairperson of MO COLLEGE ABHIYAN has visited this college on 07 November 2021 and sensitised the alumni and staff members regarding the importance and the role of Alumni members in the college development.

Annual General Body meetings of the Alumni Association are also conducted and suggestions on different

aspects are invited for inclusive development of the Institution.

The alumni members interact with the students of this college through different programmes on various issues organised by the college.

An awareness progrmme on "Child Protection Issues" has been organised with the active support from alumni memberson 30 December 2021. further a "Workplace Stress Management Programme" has also been organised"with the help of alumni association and the Mental Health Unit of district Headquarter Hospital, Phulbani. However the college is yet to receive a substantial amount of financial help from alumni members.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

5.4.2 Alumni financial contribution during the last five years (in INR).

Response: E. <2 Lakhs

File Description	Document
Link for additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1 The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

Response:

Vision: To create an advanced center for learning of national standard where pursuit of knowledge and excellence shall rein supreme, unfettered by the barriers of nationality, language and religion.

Mission:

- To impart quality education and imbibe skill for solving real problems of life.
- To develop leadership qualities with futuristic vision.
- To foster spirit of entrepreneurship and realization of social responsibilities.
- To cultivate adaptation of ethics, morality and healthy practices in professional life.
- To instill the habit of continual learning.
- To encourage and support creative abilities and research temperaments.

In consonance with the Vison and Mission of the College, the leadership of Government Autonomous College, Phulbani has adopted a decentralized and participative style of functioning by constituting various Committees for debate and discussion in order to arrive at a decision for governance of the college. The Principal looks after of the overall management whereas the Administration, Accounts and Academic matters are especially taken care of by the Administrative, Accounts and Academic Bursar respectively. The Heads of the Departments also assist the Principal in matters relating to Academic as well as non-academic activities through various committees constituted for various purposes from time to time. As an example of decentralized practice implemented in the college, committees like Admission, Examination, Purchase, Infrastructure, Library, Residential and the Development Committee are there for managing college affairs. These committees work in coordination and harmony to ensure smooth and efficient functioning. Senior and experienced faculties are chosen to head such committees who in their turn carry out decisions made in the meetings in consultation with the head of the Institution. Elaborating on the abovesaid point of decentralization of power and participative work, it may further be added that committees are assigned with the responsibility of students' admission as per SAMS requirement, taking transparent policy decision relating to semester examination and publication of results in time, to oversee functioning of Library, purchase matters following accepted procedure and Government guidelines, providing better teaching-learning environment to students by making the campus clean and green. The students are also taken to confidence by the teachers, Heads of Departments and the authority to report their issues. Teachers at their individual level and the Principal take steps immediately to solve them as far as practicable. For this, the college has adopted proctorial system. The college also assures holistic development of the students by providing them various cocurricular activities like working in Computer Laboratory, accessing e-resources in Cyber Library and participation in extra-curricular activities like NCC, NSS, YRC, Athletics and both indoor and outdoor games. The college also provides financial assistance by way of e-Medhabruti, Vyasa Kabi scholarship to SC/ST/OBC students. In this way, the Principal ensures proper functioning of the college addressing the needs of the students as well as staff through College Development Committee and Internal Quality Assurance Cell.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

6.1.2 The effective leadership is reflected in various institutional practices such as decentralization and participative management.

Response:

Decentralized and participative administration is reflected in all the decisions taken by the Principal in consultation with different committee members. The Principal of the College is the Administrative head who oversees the management of the institution and custodian of all records. Administration, Accounts, Academic matters and other co-curricular activities of the college are performed by specific Bursars and committees which are formed to review periodic progress ensuring excellence in respective areas.

The Administrative Bursar in his capacity works for the management of the office under direct supervision of the Principal. The Account Bursar is the Secretary of the Finance Committee and Purchase Committee who manages all type of funds, ensuring proper allocation and utilization of funds. Academic Bursar looks after students' affairs i.e. conduct of regular classes in consultation with OIC, Time Table, Heads of the Department and the Principal. The Warden(s) and Superintendents of all the hostels work as per the decisions of Residential Committee regarding management of the residential life of Boarders. Further, Coordinators of RUSA and OHEPEE work continuously for the upgradation of infrastructure facilities and enhancement of students' support system such as construction of new class rooms, laboratory, purchase of library books, subscribing EBSCO and N-List e-resources, beautification and maintenance of college campus. The mechanism for delegating authority and providing operational autonomy to all the various functionaries to work towards decentralized governance system is reflected through the above-mentioned committees and their initiatives, activities and decision-making process. As a mark of discharging responsibility and showing accountability, the Principal brings various decisions taken either at his level or committee level to the notice of Executive Committee for its consideration and approval. Decentralization further can be seen through the roles played by Executive Committee, Academic Council, Board of Studies, Examination Committee, Finance Committee, Purchase Committee, Infrastructure Committee, Library committee, Residential Committee, Development Committee and Cells like Grievance and Prevention of Sexual Harassment Cell, Anti-ragging Cell, IQAC, RTI Cell etc. The Executive Committee under the chairmanship of the President is the apex governing body. The composition of the EC reflects adequate representation from different stakeholders i.e. UGC nominee, University nominee, State Government nominee, Industrialist, Educationist,Professional two senior members of the college etc. as per the requirement of UGC. The composition of Executive Committee enables the authority to interact with various stakeholders and in identifying organizational needs. The Academic Council has the authority to decide all academic matters on the basis of recommendations of Board of Studies and other related academic bodies. On the basis of the approval of the Academic Council, the Controller of Examinations executes academic related works like conduct of examinations, evaluation and declaration of results. The Academic Bursar in consultation with Heads of Department manage academics, co-curricular activities, maintenance of discipline and academic standards in the departments. Internal Quality Assurance Cell of the college is a participative and facilitative cell which sets action plans for each year and ensures effective implementation through action taken reports tabled in subsequent IQAC meetings.

File Description	Document
Any additional informatiom	**View Document**
Link for strategic plan and deployment documents on the website	**View Document**

6.2 Strategy Development and Deployment

6.2.1 The institutional Strategic / Perspective plan is effectively deployed

Response:

This College ensures the benefits of higher education reach students of Kandhamala and nearby districts such as Boudh, Bolangir, Ganjam, Sambalpur, Sonepur etc. who join this premier institute to fulfil their aims and aspirations with the following strategic and prospective plans.

Curriculum Development including curricular, extra-curricular and co-curricular activities is one of the significant responsibilities of this college. As CBCS is already in operation in UG and PG classes, Board of Studied and Academic council meetings are held each year for designing and approval of the curriculum.

Except Self-financing programme, admission of students to UG, PG classes are done through Student Academic Management System as per the direction and modalities decided by the Higher Education Department ensuring transparency and efficiency.

This College has seventeen ICT enabled classrooms, Computer Laboratory, Language Laboratory, Cyber library for teaching-learning process. Blended and Flipped methods of teaching are also encouraged especially after Covid pandemic. Study materials are supplied to students through WhatsApp, home assignments are given and evaluated periodically. Mid-term and End-term Examinations, mock tests, doubt clearing classes, remedial classes for weaker students, organization of seminars at Department level are some measures taken for improving the learning process of students. The teachers practice student-centric approach in the classes. Periodic review of classes and progress are done by Heads of the Department, Academic Bursar and even sometimes by the Principal. Feedback from students, teachers and alumni are collected analyzed, and remedial measures are also taken after discussion in the IQAC meetings.

The Controller of Examinations takes the responsibility for conducting of mid-semester and end-semester examinations and publication of results on time following approved examination rules and regulations. Question Setting and Valuation is done by both approved internal and external examiners. Finally, successful students are issued Mark Sheets and Degree certificates.

Since this is a Government College, recruitment of staff is done by Government. Human resource management is undertaken by various e-governance systems such as HRMS, IFMS, PIMS etc. The available human resources is managed optimally by assigning curricular and extra-curricular duties among the staff for each academic year.

Faculties are encouraged to pursue PhD/Postdoctoral degree and participate in National and International Seminars, Workshops, Orientation and Refresher Courses, Short Term Courses and publish research papers. Students also undertake projects and Field Study under the guidance of a supervisor as a part of

requirement and access available e-resources in the college.

The students get benefit from ICT enabled classrooms and library. The Central library has CCTV camera monitored reading room and around forty two thousand text and reference books. The Cyber library having subscriptions of EBSCO and N-list provide students ample opportunity for their academic growth.

As this College is located in a non- industrial region, it does not have industry interaction or collaboration proper. However, the College takes help of local banking and financial organisations, DIC and some NGOs for creating awareness among students. The Career Counselling Cell of the college would look after the possibility of industry-academic interaction in future.

File Description	Document
Any additional information	View Document
Link for Strategic Plan and deployment documents on the website	View Document

6.2.2 The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules and procedures, etc.

Response:

The College is managed by the Principal through statutory committees such as Executive Committee, Academic Council and Board of Studies, Finance Committee and non-statutory committees like Academic Committee, Admission Committee, Examination Committee, Library Committee, Purchase Committee, Residential Committee, Infrastructure Committee, Career Counselling Cell, RTI cell, IQAC, College Development Committee etc. Executive Committee has been constituted as per the UGC mandate and is the highest governing body which meets twice a year to monitor overall functioning of the college. Academic Committee is headed by Academic Bursar and some other faculty members to manage academic matters. Admission Committee under the supervision of a faculty oversee admission of students to various UG and PG courses on SAMS portal. Controller of Examinations and senior members of teaching staff are the members of Examination Committee which is responsible for holding examinations and publication of results on time. All decisions regarding purchase and maintenance of library books are taken in Library committee meetings. Infrastructure committee looks after purchase, development and maintenance of infrastructure from grants received from Government including RUSA and OHEPEE grants. Career Counselling Cell under a coordinator works to bring awareness about employment opportunity among the students. The PIO of RTI cell address the applications of information seekers. Residential Committee and Development Committee under the chairmanship of the Principal and faculty members look after the overall management of the Hostels and the College. Last but not the least IQAC under the chairmanship of the Principal ensures quality teaching-learning ambience of the College.

File Description	Document
Any additional information	[View Document](#)
Link to Organogram of the Institution webpage	[View Document](#)

6.2.3 Implementation of e-governance in areas of operation

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces	[View Document](#)
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1 The institution has effective welfare measures for teaching and non-teaching staff and avenues for career development/ progression

Response:

Government Autonomous College, Phulbani believes in empowering the members of staff both teaching and non-teaching as individual progress and welfare will contribute to the overall development of the Institution. Strategies adopted by the college to empower the members of staff are (i) Permission to teaching staff to participate in Faculty Development Programmes such as Orientation Programme, Refresher Courses, Short Term Courses, National and International Seminars and Workshops and grant of academic leave where needed, (ii) Summer Vacation for both teaching and non-teaching staff as per the Government orders, (iii) Maternity and Paternity leave as admissible to all staff, (iv) Medical Reimbursement and Leave Travel Concession (LTC) to staff on production of documents, (v) Festival advance to non-teaching staff only, (vi) Insurance of Staff members under GIS, (vii) Old and New Pension Schemes to eligible staff as per Government rules, (viii) House Building Advance for all members of staff fulfilling the required Government norms, (ix) appointment of staff under Rehabilitation Assistance Scheme as per government rules etc. Apart from above mentioned measures, performance appraisal of teaching staff is recorded and communicated confidentially to higher authority by the Principal for making the individual accountable and improve gradually.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

6.3.2 Average percentage of teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the last five years.

Response: 0

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies year wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
Link for additional information	[View Document](#)

6.3.3 Average number of professional development / administrative training Programmes organized by the institution for teaching and non-teaching staff during the last five years.

Response: 0

6.3.3.1 **Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff year-wise during the last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
Link for additional information	[View Document](#)

6.3.4 Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation /

Induction Programmes, Refresher Course, Short Term Course).

Response: 10.21

6.3.4.1 **Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years**

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	0	6	4

File Description	Document
Institutional data in prescribed format	[View Document](#)
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1 Institution conducts internal and external financial audits regularly

Response:

Financial audit of the accounts of an Institution carries utmost importance. The external audit of accounts of Government Autonomous College, Phulbani is carried out by Department of Higher Education, Odisha and AG Odisha as per the orders of the Government. They verify the Cashbooks, Daily Collection Registers, Stock Registers, Passbooks, vouchers pertaining to purchases made for different purposes through quotations/tender and comparative statements. Verification of RUSA and OHEPEE grants received by the College and their utilisation are done by deputed authorities. Audit compliance to objections (if any) along with reports are submitted to the Higher Education Department on time.

 Accounts Bursar of the college plays a crucial role as far as Internal audit of the accounts is concerned. He oversees the daily business of the Accounts section and tries to make all expenditure permissible under rules, transparent and error free as far as practicable.

The process of either external or internal audit is supervised by the Principal and copies of audit related documents are kept in office for future reference.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

6.4.2 Funds / Grants received from non-government bodies, individuals, philanthropists during the last five years (not covered in Criterion III and V) (INR in Lakhs)

Response: 0

6.4.2.1 **Total Grants received from non-government bodies, individuals, Philanthropers year-wise during the last five years (INR in Lakhs)**

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	00	00	00

File Description	Document
Institutional data in prescribed format	[View Document](#)
Link for additional information	[View Document](#)

6.4.3 Institutional strategies for mobilisation of funds and the optimal utilisation of resources

Response:

Government Autonomous College, Phulbani is run by Govt. of Odisha. It receives funds from Higher Education Department through IFMS (Integrated Financial Management System) from time to time for salary and non-salary purposes. Funds to manage day to day requirement of the office, purchase of office stationery, purchase and maintenance of laboratory equipment and library books, funds for payment to Electricity, Water and Telephone charges etc. are received from Government. The Institution also collects money from students as Admission and Readmission fee, College Development Fee, Examination Registration Fee etc. as per Government guidelines. The college has also received grants under RUSA and IDP (OHEPEE) projects for improving various infrastructure facilities. State government also provided a grant of 1.5 lakh for running "Short-term Course on Communication Skills in English Language" in the Language Laboratory of the college.

For the optimal utilisation of funds either received from Government or generated at the college level, various committees such as Development Committee, Examination Committee, Purchase Committee, Infrastructure Committee, Library Committee, Residential Committee have been formed. Proposals received from various quarters for meeting their needs are first discussed and debated in the meetings of the committees.

Resource mobilisation for any type of either routine or urgent or developmental work of the college is generally routed through the Office assistant in charge of accounts and Accounts Bursar. The Accounts Bursar weighs the urgency and necessity of the proposals received from various Officers -in-charge/ Committees in consultation with the Head of Office before sending them for final approval of the authority. All types of expenditures done at the college level are in tune with the welfare of the students and members of the staff.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1 Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes visible in terms of – Incremental improvements made for the preceding five years with regard to quality (in case of first cycle) Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives (second and subsequent cycles)

Response:

Internal Quality Assurance Cell of Government Autonomous College, Phulbani has been functioning since its inception having Principal as the Chairman and a senior faculty member as the Coordinator of the cell in consonance with the guidelines of NAAC. The Cell strives to monitor the quality of teaching-learning activities of the college. Further, the members of the cell discuss and debate on various issues, challenges, plans of action and action taken reports from time to time. Apart from curricular activities, IQAC also focuses on contributing towards social responsibilities of the college in terms of organising "BLOOD DONATION CAMP" in the college every year and pays attention to "IMPROVEMENT AND BEAUTIFICATION OF COLLEGE CAMPUS".

*BLOOD DONATION CAMP: Such programmes are organised: (i) to create social awareness and to respond to social needs, (ii) creating an awareness of voluntary service among the students and Staff, (iii) assuring the public and District Headquarters Hospital, Kandhamala that the students are in readiness to donate blood when required.

Practice: Youth and Red Cross Society of the college in collaboration with DDH organises Blood Donation Camps at regular interval where students and members of staff participate enthusiastically. A formal inaugural meeting is organised with an intention to make the attendees aware of the noble work. Then the Student volunteers are asked to streamline the process of donating blood under the guidance of Doctors, Para-medical staff and Faculty members on duty. A record is maintained by the volunteers of each donor and donors are also provided with a certificate, an ID card and healthy food after the process is over. Neither the organisers offer any monetary benefit to the donors nor the donors expect any favour from the organisers. This healthy practice continues in this college year after year spreading the message "Life is precious but saving that life is adorable".

** IMPROVEMENT AND BEAUTIFICATION OF COLLEGE CAMPUS: The main aim of the college authority is to improve the teaching-learning ambience since it plays a very vital role in the life of students as well as faculties. Though the college is surrounded by 'Sal' and many rare types of trees, mountains and water body like river Salunki which provide a conducive learning environment to the students still the students volunteers, staff and authority work continuously to beautify the campus by organising campus cleaning and plantation programmes. Flower garden in front of the college and botanical garden in the

centre lend a natural beauty to the campus which looks beautiful at night with solar high-mast lighting. A variety of plants such as Mango, Sandal, Thuja, Hibiscus, Rose, Thevetia, Aloe Vera etc. have been grown in the campus. Dustbins are kept at strategic points and students are motivated to use them and keep their area clean and sacred.

File Description	Document
Any additional information	[View Document](#)
Link for additional information	[View Document](#)

6.5.2 The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities (For first cycle - Incremental improvements made for the preceding five years with regard to quality For second and subsequent cycles - Incremental improvements made for the preceding five years with regard to quality and post accreditation quality initiatives)

Response:

The College reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC. Assessments are done by way of physical meetings and sometimes online to maintain secrecy and transparency under the following heads:

1. Teachers' assessment by students
2. Teachers' self-evaluation
3. Introduction of ICT enabled and smart classrooms
4. Principal's surprise visit to different classrooms
5. Regular meetings between Principal and teachers for interaction and improvement
6. Conduct of Students' satisfaction survey
7. Introduction of Proctorial system

Apart from the above parameters, the IQAC of the college also ensures the following quality initiatives for providing quality teaching-learning ambience to the learners:

1. Introduction of Biometric attendance system for staff as per the instruction of Government.
2. Organising Self-defence programmes for girl students in the campus
3. Introduction of semester system in PG classes
4. Organising Interdisciplinary seminars
5. Meetings with stakeholders
6. Organising different co-curricular and extra-curricular activities among the students such as Essay, Debate, Quiz competitions.

File Description	Document
Any additional information	<u>View Document</u>
Link for additional information	<u>View Document</u>	

6.5.3 Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analysed and used for improvements**
2. **Collaborative quality initiatives with other institution(s)**
3. **Participation in NIRF**
4. **Any other quality audit recognized by state, national or international agencies (ISO Certification)**

Response: 2 of the above

File Description	Document
Upload e-copies of the accreditations and certifications	<u>View Document</u>
Institutional data in prescribed format	<u>View Document</u>
Any additional information	<u>View Document</u>
Link for additional information	<u>View Document</u>	

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1 Measures initiated by the Institution for the promotion of gender equity during the last five years.

Response:

Our college has created different facilities to enhance gender equity and gender sensitization. It has constituted Grievance Redressal cell, equal opportunity cell, Career Counselling Cell, Women Harassment Cell and Anti-Ragging cell which is properly functioning with the faculty members of different departments in different capacities. Being a nodal center of Kandhamal district we have organized Self-Defence training to the girl students towards maintaining physical fitness and protecting themselves during physical assault. Also monitored the entire Self Defense programme of all colleges of Kandhamal District. A career counseling Cell is functioning in this college to provide a way to career opportunity to the Young and energetic minds. Women harassment cell is working to resolve the issues of women employees and students in this work place .Anti ragging cell is working to prevent and reduce the evil practice of ragging in the college and hostels. Both Boys and girls are participating in Independence and Republic day celebrations every year in the district Headquarter. Essay, Debate and Elocution competitions are being organized among Boys and Girls as a mark of gender equity programme. Our NCC wing is active and both Boys and Girls participating in the national day celebrations in the State. Two days workshop for youths on "Gender and Gender based violence" was organized by the college in association with SWATI and U.S consulate general, Hyderabad. On 16th and 17th September 2021. The Youth Red cross wing of this college organizing Blood donation Camps in regular intervals. Separate common room for Boys and Girls available in the college building. Due the outbreak of Corona virus no gender equity programmes were held. Lady employees of our college participated in the District Level International Womens Day Celebration on 8th March 2017.A gender sensitization programme was held in 2017 to create awareness among the girl students about their health, hygiene and cleanliness. Sanitary pad disposal machine installed in the Girls Hostel for smooth and disposal of sanitary waste inside the Hostel premise. Juba Sanskar programmes are organized to instill reformation among the young Boys and Girls on the Social, Moral, Ethical and cultural Values. Awareness programmes were organized on the eve of Vigilance Awareness week under the theme **"Integrity-a way of life"** on 02.11.2019 and on 02.11.2021under the theme **"Independent india@75:Self Reliance with Integrity"**. Large number of Boys and Girls along with staff members have participated and taken the integrity oath. Honorable Chairperson of Mo College Abhijan Sri Akash Dasnayak visited our college on 07.11.2021 and interacted with the staff members, students and members of Alumni Association regarding the active role of Alumni and students in college development. An awareness programme was organized on the eve of World AIDS day on 01.12.2021. Dr Jiten Ku. Jena,Medical Officer from allopathy, Dr Panchasila Dash, Medical Officer from Ayurveda and Dr Vishwabharati Shrikuhari from Homeopathy System of medicine were invited to create awareness on HIV/AIDS among the Boys and Girls.Annual confrerence of Alumni Association was conducted on 12.12.2021, where Chairman Executive Committee and the President , Secretary and other dignataries were discussed about the inclusive growth of the college.

File Description	Document
Specific facilities provided for women in terms of: a.Safety and security b.Counselling c.Common Rooms d. Day care center for young children e. Any other relevant information	**View Document**

7.1.2 The Institution has facilities for alternate sources of energy and energy conservation measures

1. Solar energy
2. Biogas plant
3. Wheeling to the Grid
4. Sensor-based energy conservation
5. Use of LED bulbs/ power efficient equipment

Response: C. 2 of the above

File Description	Document
Geotagged Photographs	**View Document**

7.1.3 Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 500 words)

- **Solid waste management**
- **Liquid waste management**
- **Biomedical waste management**
- **E-waste management**
- **Waste recycling system**
- **Hazardous chemicals and radioactive waste management**

Response:

Solid and Liquid Waste Management System:

Provisions are created for solid waste management in the college campus to keep the campus clean and ecofriendly.

1. For collecting the solid waste from each and every corner of the college substential number of dustbins instelled in each corner. For solid waste different bins are placed in each departments. All solid wastes collected and put in the big Dustbins and handed over to the Municipality in the regular intervals.Most of the waste colllected are biodegredable.

2. The non biodegredable waste is mostly burnt in pits.Some of the Biodegredables are also dumped into pits for decomposition over time.

3. In the boys and ladies Hostels separate waste management system developed to collect the waste and some of them are decomposed and others are handed over to the Municipality personnels in regular basis.Thus cleanliness is maintained around the campus for the healthy living of the students in general and the hostel inmates in particular.

4. The broken/unused furnitures and other materials are disposed to different vendors as per rule to make the college campus clean safe for the students.

5. Chemical and non chemical waste produced out of the different labouratory are draineged and burnt properly.

6. The un used/ damaged/ unrepairable E-waste materials like Computers, Keyboards Mouse and other electronic items are kept in a separate room for necessary disposal.E-waste generated in our college is discharged properly so as to make them fit for recycling. Improper dismantling and processing of e-waste render it perilous to human health and our ecosystem. Therefore, the need of proper e-waste management has been realized by the Staff and Students as they are sensitised in this regard from time to time. Two dustbins are strategically placed to collect only e waste.

7. The college has a perfect drainage system . All liquid wastes are dranaged to the connected Municipality drains to prevent water logging in the building area.

File Description	Document
Geotagged photographs of the facilities	[View Document](#)
Any other relevant information	[View Document](#)

7.1.4 Water conservation facilities available in the Institution:

1. **Rain water harvesting**
2. **Borewell /Open well recharge**
3. **Construction of tanks and bunds**
4. **Waste water recycling**
5. **Maintenance of water bodies and distribution system in the campus**

Response: B. 3 of the above

File Description	Document
Geotagged photographs / videos of the facilities	[View Document](#)
Link for any additional information	[View Document](#)

7.1.5 Green campus initiatives include:

1. **Restricted entry of automobiles**
2. **Use of Bicycles/ Battery powered vehicles**

3.Pedestrian Friendly pathways
4.Ban on use of Plastic
5.landscaping with trees and plants

Response: B. 3 of the above

File Description	Document
Various policy documents / decisions circulated for implementation	[View Document](#)
Geotagged photos / videos of the facilities	[View Document](#)

7.1.6 Quality audits on environment and energy are regularly undertaken by the Institution and any awards received for such green campus initiatives:

1.Green audit
2.Energy audit
3.Environment audit
4.Clean and green campus recognitions / awards
5.Beyond the campus environmental promotion activities

Response: D.1 of the above

File Description	Document
Reports on environment and energy audits submitted by the auditing agency	[View Document](#)
Any other relevant information	[View Document](#)

7.1.7 The Institution has disabled-friendly, barrier free environment

1.Built environment with ramps/lifts for easy access to classrooms.
2.Divyangjan friendly washrooms
3.Signage including tactile path, lights, display boards and signposts
4.Assistive technology and facilities for Divyangjan accessible website, screen-reading software, mechanized equipment
5.Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

Response: C. 2 of the above

File Description	Document
Policy documents and information brochures on the support to be provided	View Document
Geotagged photographs / videos of the facilities	View Document
Any other relevant information	View Document

7.1.8 Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 500 words).

Response:

India is a country of unity in diversity. Diverse culture, religion, caste, creed and ethnicity are keen to its traditions. Keeping this trend alive, students of different groups are admitted in this institution as a mark of peaceful co-existence in the college campus. The main objective of all the teachers and students is to create a healthy atmosphere for Teaching-Learning process. The optimum utilization of support services and academic facilities, massive participation in co-curricular and extra-curricular activities are available to all without any bias and discrimination which are the guiding principles of the Institution. There is a perfect co-ordination and co-operation among different categories of employees working in this establishment. Apart from teaching and learning process, importance is also being given to the students regarding the constitutional values and practices that create the sense of patriotism and political, social, religious consciousness.

The college undertakes different programs to create awareness among the students regarding tolerance and harmony among different groups. All linguistic, ethnic and socio-religious differences are subsumed under the holistic teaching- learning process of the institution. The college is taking utmost care for inclusive development of the students coming from different caste and communities. Essay, debate and elocution competitions are being conducted in different languages to promote linguistic skill among the students of the college. Students of different categories are also participating in different sports, games and cultural events in the district as well in the state level. Organization of cultural events in different traditional dance, song and folk culture creates an inter-disciplinary consciousness among various groups of students. The college observes various constitutional days like, independence day, Republic day, Voters 'day, Yoga day to promote social harmony and national integration among the students.

Department of History, anthropology, Geography are conducting field studies of diverse cultural and ethnicity available in the tribal regions of Kandhamal District. Different scholarships like PMS, E-Medhabruti, Fakir Mohan Odia Bhashabrutti are being disbursed among various groups of students to support their higher education. Laptops for the meritorious students are being distributed to encourage the young minds in higher education and to cater their needs of the changing world as per the direction of the government of Odisha. The courses like Yuba Sanskar and Ethics and Values are incorporated in the academic curricula to instill the sense of responsibility and values among the students. The Equal Opportunity Cell of the college ensures that the special needs of the physically-challenged students are optimally addressed. Especially in case of the students with significant visual challenges, it facilitates the assignment of student volunteers to assist them in writing on the scripts during examinations. The college has an institutional mechanism in the form of the Proctorial Committee to ensure that each and every

student of the institution, irrespective of social background, receives regular and individual attention for redressal of curricular and non-curricular problems. Each teacher of the institution is assigned with an exclusive group of students to nurture their intellectual growth and to redress the challenges being faced by them.

File Description	Document
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	[View Document](#)
Any other relevant information	[View Document](#)

7.1.9 Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens (within 500 words).

Response:

The college celebrate all the important national, international, commemorative days, to sensitize and create awareness among the staff and students every year. Observation of these days creates awareness on rights, duties and responsibilities among all. Some of the important days celebrated in the college as constitutional obligations are listed below.

1. Independence Day: Our institution celebrates the Independence day every year. Principal hosts the flag and delivers speech highlighting about the significance of Independence Day to the staffs and students.

2. Republic day: It is the date on which the constitution of India came into effect on 26th January 1950 replacing the Government of India act (1935) as the governing documents of India and thus turning the nation into a new formed Republic. Principal hosts the flag and delivers the speech highlighting about the significance of Republic day to the students and staffs.

3. Gandhi Jayanti/ Swachha Bharat Abhijan: Gandhi Jayanti and Swachha Bharat Abhijan celebrated on the birth anniversary of Mahatma Gandhi on 2nd October every year.

4. World AIDS day: It is dedicated to raise awareness to educate and improve the understanding of HIV as a global public health program. Our Red Cross, NCC and NSS volunteers organize awareness rally and create awareness among the youth.

5. Teacher's day: It is celebrated to acknowledge the challenges, hardships and the special role that teachers play in our lives. Students of all departments organize Teacher's day and felicitate the faculty members and conduct few events.

6. International Yoga Day: Our college organizes yoga activities through Athletic association and creates awareness on the importance of Yoga in our physical and mental health among students and faculty members.

7. No to Child Marriage: Awareness program on child protection issues was co-organised by the students, staffs of the college and Action Aid Phulbani.

8. Voters Day: Voters day is being celebrated every year in this institution to create awareness among the students regarding the obligation towards our Constitution. It is also a day where the young minds taking pledge to exercise the constitutional Rights and protecting the unity and dignity of our country.

9. Vigilance awareness Week: Every year our college is conducting programmes like Essay, Debate and Elocution among the Boys and Girls to create awareness on corruption and also taking oath on how to bring integrity and transparency in all spheres of life.

File Description	Document
• Details of activities that inculcate values; necessary to render students in to responsible citizens	View Document
Any other relevant information	View Document

7.1.10 The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

1. The Code of Conduct is displayed on the website
2. There is a committee to monitor adherence to the Code of Conduct
3. Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

Response: D. 1 of the above

File Description	Document
Code of ethics policy document	View Document

7.1.11 Institution celebrates / organizes national and international commemorative days, events and festivals (within 500 words).

Response:

The college celebrates many National, International and commemorative days to make aware and remind the students and employees about the rich legacy of our nation as well as being aware of the struggle that led us to enjoy our freedom today. Independence Day is celebrated in our college with a great sense of enthusiasm among all by hoisting the National Flag, singing the National Anthem and marching by the NCC, YRC and NSS units. In Republic Day, Principal hosts the flag and delivers the speech highlighting about the significance of Republic day to the students and staffs. After participating in the independence and republic day celebration in the college premise, students also taking part in the district level parade and

receiving medals of merit every year from the district administration. Besides this, college is also celebrating International Women's Day to encourage the girl students towards global empowerment initiatives. Gandhi Jayanti is being celebrated to remember the Father of Nation whose sincere and non violent effort made India an independent nation. In the eve of Gandhi Jayanti, Swachha Bharat Abhijan also carried out in the college area by the employees and students. World AIDS day is being celebrated to create awareness among the young minds towards the deadliness of HIV/AIDS disease. International Yoga Day is another important event celebrated in this institution to develop the Physical and Mental wellbeing of employees and students. Teachers day is celebrated to remember our great philosopher, statesman and educationist Dr Sarvapalli Radhakrishnan and his contribution towards modern India. This is the day to acknowledge the challenges, hardships and the special role that a teacher play in our everyday lives. Students of all departments organize Teacher's day and felicitate the faculty members and conduct few events. Voters day is being celebrated every year in this institution to create awareness among the students regarding the obligation towards our Constitution. It is also a day where the young minds taking pledge to exercise the constitutional Rights and protecting the unity and dignity of our country. In the Vigilance Awareness Week, our college is conducting programmes like Essay, Debate and Elocution among the Boys and Girls to create awareness on corruption and also taking oath on how to bring integrity and transparency in all spheres of life. The Road Safety Week is observed to create awareness among the students for safe and accident free driving. The NCC and NSS volunteers spread awareness about how to drive safely in order to avoid accidents, injuries and use of helmets.

File Description	Document
Geotagged photographs of some of the events	[View Document](#)

7.2 Best Practices

7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Response:

BLOOD DONATION

(Life is precious but saving that life is adorable.)

INTRODUCTION: Blood Donation is a pious and divine act through which one can save life of others. Blood occupies the second largest part of the human body after water. This red fluid is the essence of human life. One of the most important social responsibility can be catered through donation of blood to the needy one .Voluntary blood donation camps are organized by this College every year as a mark of best practices by the pupils of this institution.

1. To create social awareness and to respond to social needs.

2. Creating the consciousness of valuing voluntary services.
3. Inculcating in the young minds about their voluntary actions which will save or change the life of an unknown person.
4. Awareness of indispensable voluntary donation of blood at crucial times to save lives.
5. Importance of precious, spontaneous, volunteering proclivity of donating blood.
6. Making oneself humane and promoting the same congenial spirit in the peer group.
7. Assuring the availability of any group of blood and their components to the needy people at any time.
8. To discharge our social responsibilities towards the Society as a whole.

Need addressed and the context:

The College is not far away from the District Headquarter Hospital, where thousands of patients come for treatment every day. A large number of patients admitted are very poor and many of them cannot afford the cost of food and medicine. Now the need of blood has been increasing every moment of a minute. It is required during the emergency occasions like accidents, surgeries etc, to cure the chronic illness and also in the treatment of cancer and the like. The noble act of donating blood periodically is a great human gesture. The message that donating blood voluntarily is an important part on humans to express their concern or caring for the lives of others. In this fast way of living life, regular voluntary and healthy blood donors are needed in large numbers to make generous blood donations. It is a great humanitarian service to assure the hospitals, multi-speciality to a PHC in a remote village that the required amount of blood of all groups available at a call even in odd hours.

The Practice:

Students enthusiastically come forward to donate their blood to the needy in regular intervals. The college YRC unit organizes blood donation camps and campaigns in collaboration with DHH, the voluntary social service organizations like Rotary clubs and other NGO's who need blood. The volunteers of these units maintain a list of Blood donors with their blood groups. They act spontaneously and readily make all the arrangements in supplying the right group of blood to the people who are in need of it. Neither the volunteer or the donors never accept any kinds of monetary benefits. But the donors are well treated by the YRC unit of the college by offering them refreshments. The YRC unit encourages the gesture of these donors and volunteers by giving them certificates. Teachers in their turn make whole class appreciate their services. This kind of healthy practice motivates the other student's also. Principal, interested staff (both teaching and non-teaching) also donate blood whenever required. They are role models. Through these kinds of healthy practices many students got enlightened about the importance of blood donation. The local hospitals or the needy persons through their approach also contact our college desk when they are in need of blood. Students who have donated blood are given adequate nutritious food and sufficient rest. Even if they want to go home they are permitted. They are taken care by the college authorities and volunteers in many ways

Year wise Collection of Blood Units through Blood Donation camp organized by Youth Red Cross in association with District blood Bank, Kandhamal, Phulbani

SL No	Year	Date of Voluntary blood Donation Camp	No. of Units collected

.			
1	2016-17	17.8.2016	26 units
2	2017-18	18.8.2017	70 units
3	2018-19	18.8.2018	71 units
4	2019-20	28.8.2019	120 units
5	2020-21	22.3.2021	51 units
6	2021-22	17.11.2022	51 units
7	2021-22	27.11.2022	29 units

2. Title: Online Payment Gateway System

Objective: Providing a quick and secure payment mechanism to students and boarders for convenient and easy payment of college and hostel fees.

Need and context: Keeping in view the limitations of traditional payment methods such as lack of security ,time consuming , more paper work, high cost, insufficient storage facility, difficulty in modification of data etc., the online payment system is considered as the most viable modern mechanism for quick , easier and secure payment. Under the traditional manual payment system, the students had to stand in a queue under the sun for long hours for making payment of their fees. On the other hand online payment gateway facilities gives faster ,smoother and secure transactions between the institution and students.

This online payment mechanism is student centric because the students enters the required details, select preferred payment options, get the required approval message within seconds. During the process, all the data and private information is kept stored securely in the system. It has the added advantage of affordable set-up cost, saving in-transaction time, improved students' experience, accepting payments worldwide, reduction in declined transaction, better regulation of cash flows and facility for fraud detection. Since the whole process is automated, it saves considerable amount of human labour and errors in an institution.

The Practice: The process for the implementation of the Online Payment System initiated in the month of October,2021 with the collaboration of HDFC bank, Phulbani branch. A team of bank staff met the college authority with regard to implementing the system. After being satisfied with the cost implication and accrued benefits, the bank was provided with required data and instructions for initiating the payment system. Finally the system became fully operational w.e.f 24/11/21.At present the college admission and readmission fees ,examination fees ,hostel admission and mess fees are being collected through online payment gateway. Two facilities have been provided with the system (i) Use of POS(Point of sale) terminal for emergency payment of college fees and (ii) Providing online payment portal/link for payment of regular college and hostel fees. Three SB accounts have been opened with HDFC bank for online payments of admission, readmission and examination fees whereas four SB accounts have been opened for each hostel for online payment of hostel admission, readmission and mess dues.

Evidence of success:

Since the day,the online payment system was introduced in the college, it has received tremendous response from the students' side. Though they were more dependent on POS initially, they have switched over to payment gateway link for payment of their fees. The bank has also agreed to provide a mobile app in future for convenient use of the system. It has considerably reduces the paper work and related human

labour. It has resulted in a technological transformation between the college authority and the students. It has revolutionised the thinking and practice of the institution and its users.

Problems encountered and resources required:

During the initial period of implementation, some technical problems were encountered such as problems in the generation of user's receipt and problem in understanding the user manual. Subsequently, both the problems have been sorted out with the support and guidance of bank staff. Adequate training has been given to student users for utilizing the facility and making it error free.

Regarding the cost and resource concern, the HDFC bank has agreed to operate the system free of initial cost and annual operational cost. Hence there is no resource constraint in this regard.

File Description	Document
Best practices in the Institutional web site	[View Document](#)
Any other relevant information	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1 Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

EMPOWERING THE TRIBAL YOUTHS THROUGH QUALITY EDUCATION.

Government Autonomous College, Phulbani is one of the nodal institute in the heart of Kandhamal containing area of about 11.348 Acres. The distinctiveness of this college is due to its locational advantage situated in a hilly district of Kandhamal surrounded by scenic beauty such as greenery, water bodies like river Salunki and nearby waterfalls. Since it is a tribal dominated district many minority students got facilities of studying here which is the only co-educational institute in this district. It provides better education in the field of Arts, science, Commerce and professional courses. The students of this district strongly believe in blending the wisdom of traditional education, with a practical knowledge, utilizing contemporary global best practices in education. Our students are equipped with a firm theoretical foundation and relevant skill sets to put theories into practice. The academic autonomy has given us the freedom to include the most relevant, contemporary and enriching curriculum ensuring that our students have an edge over others in the outside world. We have tried to implement the concept of practical, skill development and time to time career counselling platform to stand themselves in national and international renowned institution to build their career. This college provides multicultural, interdisciplinary, academic

community Symbiosis and has embraced the power of technology to help its students learn in ways never possible before. The college offers Contemporary CBCS syllabi, Continuous evaluation, Semester system, Credit system and allowing transfer of credits and Wide choices of courses for specialization in Arts, science, Commerce and BCA/BBA. This College has adopted a learner-centered paradigm of education, has introduced Interdisciplinary and multi-disciplinary, industry-oriented, entrepreneurship and skill-based courses, and is adopting new pedagogical techniques such as blended learning, flipped classroom and experiential learning and ICT classroom. As technology is developing day by day, it is becoming an integral part of everyone's life. Question banks based on CBCS pattern have been prepared and supplied to the teachers and students. Times to time remedial classes are conducted for benefit of weaker students. Proctorial classes, parent-teacher meetings are also organized for better interactions and for the benefit of the students. Career counselling programmes are conducted by inviting reputed resource persons as the speakers. This programme motivated these students. Activities of Extension services like NCC/NSS/YRC/ROVERS/RANGERS were also arranged in the college campus. Students' common room games and Science society competitions were organized and award the winners with medals and certificates. Every year our YRC organizing Blood donation camp and collects more than 80 units of blood samples. We also arrange programmes for tree plantation, campus cleaning, Mass rally etc for social awareness view. Self-defence training programme have been organized in the institution for the girl students. All the girl students are exposed to self-defence training programme. Through that programme they learn important values like dedication, perseverance, hard work, honour, respect, courage self-discipline and self-confidence.

File Description	Document
Any other relevant information	View Document
Appropriate web in the Institutional website	View Document

5. CONCLUSION

Additional Information :

The College has trasformed itself over the last five years. The College is mostly offering UG programmes with PG programmes in only 05 subjects with total stength of around 120 annual intake. To provide Higher Education at the door step and also open up new oppertunities in larger areas of UG programmes, the College has recently made a great effort to transter the image of the College from a UG College to a PG College for opening PG programmes in 10 additional subjects and 05 additional UG subjects. Initially, some PG and UG subjects have been offered for admission from the academic session 2023-24. This would be a great challenge initially. But with assurance and commitment from the Government of Odisha and public support through management, the College is hopeful of transition to the next stage of functioning with vast oppertunities for Higher Education to the local youth in pursuing M.A, M COM and M SC degrees at the door step. With this addition of a number of new PG programmes, the research activity by teachers and students would get a bigger boost. This would help change the Higher Education profile of the tribal dominated area. This would also help in economic tranformation of the local economy.

Concluding Remarks :

The institution highly acknowledges the tireless contribution of all the stakeholders including faculty members,non-teaching staff and alumni members who have taken up the challenges with a great hope of acquiring a better grade of NAAC accreditation to retain its autonomy status which will go a long way in addressing the particular academic and skill development needs of the students and people of the region enabling them to contribute in the best possible way towards the development of socio-economic indices and nation-building as whole.

6.ANNEXURE

1.Metrics Level Deviations

Metric ID	Sub Questions and Answers before and after DVV Verification
2.1.1	**Average Enrolment percentage (Average of last five years)** 2.1.1.1. **Number of students admitted year-wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
2346	2121	2286	2300	2035 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
783	750	795	796	796 | 2.1.1.2. **Number of sanctioned seats year wise during last five years** Answer before DVV Verification: | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
3252	3166	3096	3112	3128 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
1064	1150	1064	1064	1080	 Remark : DVV has made the changes as per clarification.
2.1.2	**Average percentage of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy) during the last five years (exclusive of supernumerary seats)** 2.1.2.1. **Number of actual students admitted from the reserved categories year wise during last five years** Answer before DVV Verification: 	2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
1231	1327	1318	1339	1095 | Answer After DVV Verification : | 2020-21	2019-20	2018-19	2017-18	2016-17
---	---	---	---	---
410	409	400	401	365	 Remark : DVV has made the changes as per clarification.

2.4.2	**Average percentage of full time teachers with Ph. D. / D.M. / M.Ch. / D.N.B Superspeciality / D.Sc. / D.Litt. during the last five years (consider only highest degree for count)**
	2.4.2.1. **Number of full time teachers with *Ph.D./D.M/M.Ch./D.N.B Superspeciality/D.Sc./D'Lit.* year wise during the last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
11	11	10	10	12

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : DVV has made the changes as per shared clarification.

| 2.4.3 | **Average teaching experience of full time teachers in the same institution (Data for the latest completed academic year in number of years)**

2.4.3.1. **Total experience of full-time teachers**
Answer before DVV Verification : 49
Answer after DVV Verification: 173

Remark : DVV has made the changes as per clarification. |
|---|---|

| 2.6.3 | **Pass Percentage of students(Data for the latest completed academic year)**

2.6.3.1. **Total number of final year students who passed the examination conducted by Institution.**
Answer before DVV Verification : 433
Answer after DVV Verification: 526
2.6.3.2. **Total number of final year students who appeared for the examination conducted by the Institution.**
Answer before DVV Verification : 560
Answer after DVV Verification: 602

Remark : DVV has made the changes as per clarification. |
|---|---|

| 3.6.4 | **Average percentage of students participating in extension activities listed at 3.6.3 above during the last five years**

3.6.4.1. **Total number of students participating in extension activities listed at 3.6.3 above year-wise during the last five years.**
Answer before DVV Verification: |
|---|---|

2020-21	2019-20	2018-19	2017-18	2016-17

| 70 | 0 | 363 | 125 | 545 |

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
70	0	256	125	545

Remark : DVV has made the changes as per clarification.

4.1.3	**Percentage of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.** *(Data for the latest completed academic year)* 4.1.3.1. **Number of classrooms and seminar halls with ICT facilities** Answer before DVV Verification : 31 Answer after DVV Verification: 16 Remark : DVV has made the changes as per clarification.
4.1.4	**Average percentage of expenditure for infrastructure augmentation excluding salary during the last five years (INR in Lakhs)** 4.1.4.1. **Expenditure for infrastructure augmentation, excluding salary year-wise during last five years (INR in lakhs)** Answer before DVV Verification:
4.2.3	**Average annual expenditure for purchase of books/ e-books and subscription to journals/e-journals during the last five years (INR in Lakhs)** 4.2.3.1. **Annual expenditure of purchase of books/e-books and subscription to journals/e-journals year wise during last five years (INR in Lakhs)** Answer before DVV Verification:

4.1.4

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
38.75	22.75	42.62	8.09	83.86

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
38.75	22.75	42.62	8.09	63.86

Remark : DVV has made the changes as per clarification.

4.2.3

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
0.39	0.40	1.43	6.43	0.42

Answer After DVV Verification :

14-06-2023 10:09:44

2020-21	2019-20	2018-19	2017-18	2016-17
00	00	1.43	00	00

Remark : DVV has made the changes as per clarification.

4.4.1	**Average percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component during the last five years**

4.4.1.1. **Expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component year wise during the last five years (INR in lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
38.75	3.31	30.14	12.62	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
4.7	3.10	5.14	3.60	22.5

Remark : DVV has made the changes as per shared report by HEI.

5.1.2	**Average percentage of students benefited by scholarships, freeships, etc. provided by the institution and non-government agencies during the last five years**

5.1.2.1. **Number of students benefited by scholarships and free ships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years (other than students receiving scholarships under the government schemes for reserved categories)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
29	203	6	0	153

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
0	0	0	0	0

Remark : DVV has made the changes as per clarification.

5.1.3	**Following Capacity development and skills enhancement activities are organised for improving students capability** **1. Soft skills**

2. Language and communication skills

3. Life skills (Yoga, physical fitness, health and hygiene)

4. Awareness of trends in technology

Answer before DVV Verification : A. All of the above
Answer After DVV Verification: C. 2 of the above
Remark : DVV has made the changes as per shared report by HEI.

5.1.5	**The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases** **1. Implementation of guidelines of statutory/regulatory bodies** **2. Organisation wide awareness and undertakings on policies with zero tolerance** **3. Mechanisms for submission of online/offline students' grievances** **4. Timely redressal of the grievances through appropriate committees** Answer before DVV Verification : A. All of the above Answer After DVV Verification: B. 3 of the above Remark : DVV has made the changes as per shared report.
5.3.3	**Average number of sports and cultural events / competitions organised by the institution per year** 5.3.3.1. **Number of sports and cultural events / competitions organised by the institution year - wise during the last five years.** Answer before DVV Verification: <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>16</td><td>16</td><td>16</td><td>10</td></tr></table> Answer After DVV Verification : <table><tr><td>2020-21</td><td>2019-20</td><td>2018-19</td><td>2017-18</td><td>2016-17</td></tr><tr><td>0</td><td>4</td><td>0</td><td>4</td><td>4</td></tr></table> Remark : DVV has made the changes as per clarification.
6.3.4	**Average percentage of teachers undergoing online/ face-to-face Faculty Development Programmes (FDP)during the last five years (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course).** 6.3.4.1. **Total number of teachers attending professional development Programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes year wise during last five years** Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
18	00	06	08	00

Answer After DVV Verification :

2020-21	2019-20	2018-19	2017-18	2016-17
8	8	0	6	4

Remark : DVV has made the changes as per clarification.

2.Extended Profile Deviations

ID	Extended Questions
1.1	**Number of students year-wise during last five years** Answer before DVV Verification: table1 Answer After DVV Verification: table2
1.3	**Number of students appeared in the examination conducted by the Institution, year-wise during the last five years** Answer before DVV Verification: table3 Answer After DVV Verification: table4
2.2	**Number of full time teachers year-wise during the last five years** Answer before DVV Verification: table5 Answer After DVV Verification: table6

table1:

2020-21	2019-20	2018-19	2017-18	2016-17
2346	2121	2286	2300	2035

table2:

2020-21	2019-20	2018-19	2017-18	2016-17
2121	2065	2286	2300	2035

table3:

2020-21	2019-20	2018-19	2017-18	2016-17
602	610	635	344	376

table4:

2020-21	2019-20	2018-19	2017-18	2016-17
602	610	635	684	379

table5:

2020-21	2019-20	2018-19	2017-18	2016-17
49	51	55	67	48

table6:

2020-21	2019-20	2018-19	2017-18	2016-17

| 51 | 51 | 55 | 53 | 48 |

2.3	**Number of sanctioned posts year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
58	52	65	67	57

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
53	53	55	53	48

3.2	**Number of seats earmarked for reserved category as per GOI/State Govt rule year-wise during last five years**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
1388	1353	1323	1329	1336

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
532	575	535	532	540

3.3	**Total number of classrooms and seminar halls**

Answer before DVV Verification : 31
Answer after DVV Verification : 27

3.5	**Total Expenditure excluding salary year-wise during last five years (INR in Lakhs)**

Answer before DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
38.75	3.31	30.14	12.62	5.3

Answer After DVV Verification:

2020-21	2019-20	2018-19	2017-18	2016-17
85.45	29.59	62.6	18.53	91.1