

PROCEEDINGS OF GQAC INITIATIVE MEETING HELD ON 19-08-2017

Time - 11-30 AM

Place - Staff common Room

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A meeting of the GQAC was held at 11-30 on 19-08-2017 in Staff common room to discuss the initiatives to be undertaken for the session 2017-18 and approve the action taken report/achievements for the session 2016-17. The meeting was held under the chairmanship of Sri Ranjan Kumar Mahalik, Principal G/C. The following members were present in the meeting.

1. Sri Ranjan Ku. Mahalik - Chairman
2. Dr. Sudesham Sahu. ~~Coordinator~~ ^{Member} 19-8-17
3. Sri P. Behera member 19-8-17
4. Sri Sukant Ku. Behera member 19-8-17
5. Sri Mr. D. Selhi member 19-8-17
6. Sri P. Pattnaik member - 19-8-17
7. Sri S.C. Pradhan - member 19-8-17
8. Sri Pratap Patra - member 19-8-17
9. Sri Tirtha Jari - member 19-8-17
10. Smt. S.L. Beher. Sec. Service. 19-8-17

The coordinator GQAC Dr. S. Sahu briefed the members about the following initiatives to be taken up for the current year

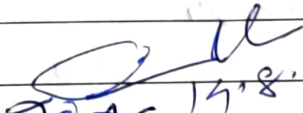
1. Introduction of objective question pattern.
2. Revision of UG course
3. Improvement of Lab facilities
4. Self defence programme for girl students
5. Blood donation camp to be organised.

- ① The discussion started with Sri Pancharan Behera, CoE, floating the idea of introducing objective question pattern for UG programmes. Members agreed to the proposal and approved it. He also stated that there was a need to increase the total marks for UG course from 240 marks to 360 marks to make it at par with other colleges. Members consented to the proposal and it was accepted.
- ② HODs of Science Departments urged to consider the improvement of lab facilities which was accepted. It was decided that the matter would be taken up once the college receives allotment for the purpose.
- ③ Dr. S. Balakrishna was asked brief the members about the self defence training for girls. The members expressed their satisfaction over the running of the programme in the college. Members also asked to motivate and include more no. of girl students in such programme.
- 4) Sri Surendra Kumar Behera, Convener Secretary of YRC was requested to organise a blood donation camp in the college as a mark of social responsibility of

the institution.

- ③ After finalisation of the initiatives for the session 2017-18, the discussion started on the action taken report for the year 2016-17. The members appreciated the progress of the previous year and approved the action taken report which was signed by the members in a separate sheet.

The meeting was ended with a vote of thanks by the coordinator to the chair and members.


 19.8.17
 D.A.C.
 Coordinator.
 Dr. S. S. Chaw.


 19.8.17
 PRINCIPAL.
 Principal
 Govt. Auto. College
 Phulbari, Kandhamal

PROCEEDINGS OF THE IQAC REVIEW
MEETING HELD ON 10.02.2018
Time - 11 AM ²⁶ place - principal's chamber.

A meeting of the IQAC scheduled at 11 AM on 10.02.2018 in principal's chamber under the chairmanship of Sri Ranjan Kumar Mahalik, principal of the college to review the progress regarding implementation of initiatives decided earlier in the meeting dated 19.08.2017. The following members were present in the meeting.

- 1) Sri Ranjan K. Mahalik - chairman
- 2) Sri Sudarshan Sahu - member
- 3) Sri P. Behera - member
- 4) Sri Sukant K. Behera - member
- 5) Sri M. D. Sethi - member
- 6) Sri P. Patraik - member
- 7) Sri S. C. Pradhan - member
- 8) Sri Tirtha Jari - member
- 9) Smt - S. K. Behera - Secy.

At the outset principal Sri R.K. Mahalik welcomed the members and sought the cooperation of all members in implementing the initiatives of IQAC.

Sri Sudarshan Sahu, coordinator IQAC apprised the members regarding the progress of implementation of approved initiatives. Sri Pancharam Behera informed that the setting of question paper

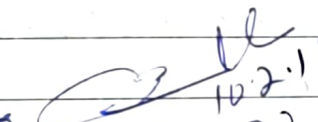
in the objective pattern has already been done. Dr. Rudraksham Sahu accounts head and Secretary purchase committee informed the members that sealed quotations were already invited from interested suppliers vide letter no. 2578 dated 25.12.17 and 136 dated 31.1.18 for supply of lab equipments and lab infrastructure articles respectively. He said procurement of articles would be made after maintaining all formalities. The members expressed their satisfaction over the progress.

The members expressed their satisfaction over the conduct of self defence programme for girl students where a total no. of 382 students in 13 groups were benefitted. Regarding blood donation camp in the college, Sri Sri K. Behera conveyer YRC said that the college has already organised a blood donation camp in association with Sambalpara Aroha Odisha on 18.08.2017. He was requested to organise one more programme if possible.

The plan to increase total marks for UG courses from 240 to 260 could not be implemented during the

year but the initiatives have already been taken. Hence the matter will be taken up in the next year.

The meeting was ended with a vote of thanks by the coordinator to the chairman and members.


10.2.18
JGAC coordinator.
Dr. S. S. Choudhary


10.2.18
PRINCIPAL.
Principal
Govt. Auto. College
Phulbari, Kandhamal

PROCEEDINGS OF THE FIRST INITIATIVE
MEETING OF QAAC HELD ON
12.07.18 at 11:30 AM.

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Date	

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The first QAAC initiative meeting was held on 12.7.18 at 11:30 AM in Staff common room to discuss the initiative to be undertaken for the session 2018-19 and approve the action taken report for the session 2017-18 under the Chairmanship of Sri Ranjan Kumar Mahalik Principal of under the following agenda vide notification no. 711 dated 3.7.18.

Agenda.

1. Initiative to be undertaken for the session 2018-19
2. Approval of action taken report of the previous year 2017-18
3. Approval of AQAR of 2017-18
4. Any other matter.

The following members were present in the meeting.

1. Sri Ranjan K. Mahalik - Chairperson
2. Dr. S. Sahu - Coordinator
3. Sri P. Behera - Member
4. Sri S. K. Behera - member
5. Sri M. D. Sethi - "
6. Sri P. Pattnaik - "
7. Sri S. C. Pradhan - "
8. Sri Tarika Jari - "
9. Smt. S. L. Behera - "

12.7.18

12.7.18

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12.7.18

Proceedings & Resolution.

The coordinator of IQAC Dr. S. Lahari briefed the members about the initiatives mentioned below to be undertaken for the current year 2018-19.

- 1) To introduce bio-metric attendance system for staff.
- 2) To expose girls students for self defence techniques.
- 3) To conduct induction programme for freshers.
- 4) To motivate students to participate in seminar and research activities.
- 5) To introduce a semester system in ph & Chemel.
6. Revision of manual for UG Council.

① At first the coordinator of IQAC after welcoming all the members ~~met~~ sought the cooperation of members for augmenting quality standards in different educational aspects of the college.

② The bio-metric attendance system is to be introduced as per the order of Govt. of Odisha, Deptt. of higher education to ensure time bound activity, team work, transparency, punctuality and

Use of technology is (5T).

- 3) In view of increasing physical assault and harassment of girl students, suggestions were proposed by members to expose girl students for self defence training to boost their physical and social strength in accordance with Govt. order.
- 4) Sri Prityabrata Pattnaik suggested induction programme to be initiated to welcome and introduce freshmen to the college which would help them establishing good relationship with the seniors, make them feel respected and value their duty and responsibility for holistic development of the college.
5. Sri S.C. Pradhan proposed to hold seminar circles for advance studies in which students will meet regularly to discuss original research findings and motivate students in research related activities which will be a diligent enquiry to deeper review facts, principles, theories and applications.

P.T.O.

6. Sri Parashram Behera CoE gave the idea to introduce biometric system in ph. classes at par with other colleges and the parent community members present consented to his proposal.

⑦ Sri P. Behera CoE suggested ~~that~~ the plan for increasing the total ~~marks~~ for ~~each~~ ~~course~~ from 2400 to 3600 which could not be introduced in the previous year due to ~~low~~ ~~staff~~ ~~strength~~.

⑧ After thorough discussion the following initiatives were unanimously accepted for implementation during the year 2018-19.

- a) To introduce ~~by~~ biometric attendance system for staff.
- b) To initiate self-defence training for girl student.
- c) To conduct induction programme for freshers.
- d) To motivate students to participate in ~~session~~ and project work.
- e) To introduce biometric system

In PG Council.

Revision of norms from 24 to 26 norms for UG Council

9) After finalisation of the initiative for the session 2018-19 the members also discussed the action taken report for the year 2017-18. The members expressed their satisfaction of the progress of the previous year and approved the action taken report of 2017-18 in a separate sheet.

10) The NAAR report of 2017-18 was unanimously accepted and approved by all the members of the committee.

The meeting concluded with a vote of thanks to the chair and members.

[Signature]
12.7.18
B.A.C. Coordinator.
Dr. S. Sahoo

[Signature]
12.7.18
Principal
Govt. Auto. College
Phulbari, Kandhamal