



ADMISSION INFORMATION BROCHURE
FOR POST-GRADUATE COURSES
2018-19

GOVT. AUTONOMOUS COLLEGE, PHULBANI
DIST- KANDHAMAL, ODISHA

Telephone No.- 06842-253635, Fax No.-06842-253635

www.govtcollegephulbani.org

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NAAC Accredited 'B' Grade

Ragging in any form is an offence and punishable under law

1. The College

Established in the year 1960, this college has been an important centre of learning and only Govt. College in the undivided district of Phulbani. The College started functioning as Govt. Science College, Phulbani in the A.J.O. High School building of Phulbani in 1960 with Dr. Dasarathi Mishra as Administrator and seven other faculty members. It was shifted to the present building seven years later in 1967. Striding along the year, the college has assumed modified names- Govt. College, Phulbani, Chakara Bisoyi Mahavidyalaya, Phulbani. It was renamed as Govt. Autonomous College, Phulbani consequent upon the Autonomous status conferred on 24.09.04 by the University Grants Commission, New Delhi.

In its steady march over the year new courses have been added. P.G. in Political Science, Life Science, Physics, Economics and Anthropology has been opened to cater the needs of the growing demands of the learners of this tribal dominated region. The college is poised for growth and is dedicated to further higher education in the face of challenging situation.

The Principal and his staff members are always ready to address the emergent needs of the learners.

2. Courses Offered:

Sl.No.	Subject.	No. of Seats
1.	Political Science	64
2.	Life Science	16
3.	Physics	08
4.	Economics	16
5.	Anthropology	08

3. Admission Information

Eligibility

Any candidate who has passed the Degree Examination with concerned honours subject secured 45% marks in Hons. From Universities of Odisha or any other examination recognized by Govt. as equivalent thereof is eligible for admission to 1st year of P.G. class in that subject Candidates having either Botany(Hons) or Zoology(Hons) are eligible for admission into Life Science. A student will only be eligible for sitting in the End Semester Examination only after attending minimum 70% of the classes held during the session.

Application Form

Application form and Information Brochure for admission can be downloaded from the college website www.govtcollegephulbani.org. Application downloaded from the website must be submitted along with a bank draft of Rs. 120/- (Rupees one hundred and twenty) only drawn in favour of the Principal, Govt. Autonomous College, Phulbani payable at Phulbani. The filled-in application along with required documents must be submitted through registered/ speed post only to the Principal, Govt. Auto. College, Phulbani, PIN-762001

Documents to be submitted with the Application form:

- i. Duly filled in application form
- ii. Attested Xerox copies of mark sheet of all examinations starting from HSC or its equivalent to Degree level
- iii. Attested Xerox copy of Certificate in support of reservation if any from competent authority.
- iv. All copies of documents are to be signed by the candidate such:" submitted by me" & Signature.
- v. One self-addressed unstamped envelopes (size 25cm X10cm) with their mailing address.
- vi. Undertaking for attending 70% of the classes to be eligible for examination

Important Points to be noted:

- Ragging is strictly prohibited in the college. Any student found involved in ragging will be expelled from the institution.
- Suppression of facts or submission of incorrect information by the applicant if detected at the time of admission or subsequently shall render the selection/ admission invalid.
- APPLIATIONS COMPLETE IN ALL RESPECTS BUT RECEIVED AFTER THE LAST DATE OF SUBMISSION SHALL BE TREATED AS LATE APPLICATION.

4. Admission Procedure:

- i Candidates who have passed with Honours in the concerned subjects and secured 45% marks in Hons subject shall be eligible for selection. Student securing 45% marks other than the concerned subject are not eligible.
 - ii In case of late applicants, their applications shall be considered for admission only when seats shall be found lying vacant after all the regular applications received by the last date are finally disposed of
 - iii For admission into Life Science, Botany or Zoology Hons. mark shall be considered.
 - iv Candidates selected for admission will be intimated individually by Redg. / Speed Post regarding the date and time of admission. The names of the selected candidates shall also be displayed in the college Notice Board.
- V If a selected candidate fails to get admitted on the specified date, he/she will forfeit his /her claim. Extension of time will not be allowed.

5. Documents to be submitted at the time of Admission.

Selected candidates shall have to report themselves along with original documents as follows.

- a. Intimation Letter.
- b. Original College Leaving Certificate.
- c. Original certificates of all examinations starting from HSC to degree levels.
- d. Original mark sheets of all examinations starting from HSC to degree level.
- e. Original conduct certificate from the Head of the Institution last attended.
- f. Original recent Caste Certificate from competent authority
- g. Income certificate of parents of SC/ST candidates from the Tahasildar.
- h. Four copies of recent colour passport size photographs duly signed at the backside.

6. Reservation of Seats

- * Schedule Castes (SC)-16.25%
- * Schedule Tribes (ST)- 22.05%
- * Self / Children / Wife of Ex-servicemen (ESM)-01%
- * Children of Army Personnel who died while in service -02%
- * Children of serving Army Personal-01%
- * OH/PH/DISABILITY (Not less than 40% disability)-05%
(Certificate from the Medical Officer not below the rank of CDMO to the effect that he/she has a permanent Orthopedic/ Physically handicap to the extent of not less than 40% disability has to be submitted)
- * CHILDREN OF BURMA REPATRIATE-2%

Note:-

- a. In case of SC and ST, reservation of one category is not transferable to other.
- b. Incase of reservation the principles laid down by the Govt. of Orissa and modified from time to time shall be followed.

- c. Not seat shall remain reserved for any category beyond the normal date of admission.
- d. In case reservation of seats as per para-4 remains vacant till the last date of admission; the same shall be filled up by the students of general category. (G.O.No.37222/ H.E.Dated.05.11.05)
- e. Candidates belonging to Radhi, Niari and Ghani communities as synonymous to Dewar Caste, which were previously considered as schedule caste, now can not claim to be member of the scheduled caste in Orissa under article 341 of the constitution of India as per Office Order No. 26156 dated 26.08.2000 issued by ST and SC Development Department, Govt. of Orissa.
- f. For Candidates from outside the state of Odisha the total number of students admitted from outside the State of Odisha to any class shall not exceed 5% of the total number of sanctioned seats of the class.

For the purpose of admission an application will be deemed to be from within the State of Orissa, if he/she has passed the qualifying examination from any of the college situated within the territory of the State of Orissa. If an applicant whose parents are permanent residents of the State of Orissa, he/she may be considered to be from within the State of Orissa, provided he/she produces a Domicile certificate from a local Revenue Officer, not below the rank of Tahasildar to the effect that his/her parents are permanent residents of the locality in the Stat of Odisha.

7. After Admission

- a. To receive the Library Card, a student is required to submit an extra attested passport size photograph and his college Identity Card at the Library counter(to be returned after verification).
- b. Information relating to issue of Identity Card can be held from the Enquiry counter of Academic Section.
- c. In order to be eligible to contest the college election, the student must have atleast 75% attendance.
- d. Submission of Migration Certificate: Students who have passed the qualifying examinations from the University other that he Berhampur University and admitted in this college are required to submit their Migration Certificates in original within three months from the date of their admission for registration under Berhampur University. Students not registered under Berhampur University will not be allowed to fill-up their examination forms. Their results will be withheld for non-submission of Regn. No., if allowed to fullup the form. While submitting the original migration certificate, the students are required to writer their class and Roll No. on the back side of the certificate.
- e. Dress Code:
Surf Blue Full Shirt, Navy Blue Pant (Boys)
Surf Blue Panjabee, Navy Blue Salwar with Navy Blue Scarf (Girls)
The Students are to come to the college in proper Uniform with Identity Cards.
- f. Pursuant to the orders of the Hon'ble Supreme Court of India dtd. 10.12.2007 Regging is to be prevented from educational institutions. If any incident of ragging comes to the notice for the authority, the authority shall expel the concerned student from the institution. (Letter No. 1041 dtd. 14.01.2008, HE, Govt. of Odisha)

8. Examination Pattern:

Semester pattern of Examination shall be implemented from the Academic Session 2018-19. There are four end semesters and four mid semesters in the PG level. In 1st year PG, student has to appear first and second semester and in 2nd year PG there is third and fourth semesters.

9. Transfer Admission:

Admission on transfer shall not be ordinarily allowed after the PG Part-I Examination. However, in case of admitting a student as GST basis, it shall be allowed only if the previous institution is on Autonomous College and the having the same course structure [No.1 HE/AC29/200(FT)3012(3)HE/dt. 23.05.2002]. The student must also satisfy the minimum eligibility criteria(Ci.3).

10. **Hostel**
The college provides accommodation to boys & girls students in the hostels.
- a. **Admission**
Application for admission to the hostel duly filled in & signed by the student & their natural guardian will be made to the office of the Principal alongwith their application for admission into the college. A certificate of good conduct from the Head of the Institution last attended shall be submitted with the application.
10% of seats in the college hostel shall be reserved by SC/ST students. If the 10% of the reserded seats are not filled up by such candidates the balance of the seats left should be filled up by other student. Provided that no such reservation s allowed for SCLS students in those college hostels of education department when T.& R.W. department have constructed hostel, other own for such students.
- b. **Administration:**
The Principal of the college is the warden of all the hostels. As the warden the principal is supreme authority of the house and will be direct and indirect control over the boarder through the superintendent at all time. Students living in the hostel will be under the direct control of the superintendent not only during their college hours but during their studentship period in the college.
- c. **Allotment of Rooms.**
- i. Seats will be allotted by the superintendent and applicant admitted to the Hostel will be informed accordingly.
 - ii. Each boarder will be provided with one room, book self, table and one chair depending upon availability of furniture. Boarders are responsible for the safety of the furniture.
10. **Interpretation of Rules:**
1. Admission purely provisional.
 2. Any confusion regarding admission shall be brought to the notice of the Principal. The decision of the principal in the matter of admission is final and binding to all concerned.
 3. Rules mentioned herein subject to change/ modification by the University/ Govt. of Odisha.

FEES FOR THE ACADEMIC SESSION 2017-18

A.	College Fees		
i.	Tution fees(Annual		
	M.A.	---	Rs. 144.00
	M.Sc.	---	Rs. 168.00
ii.	Admission Fees:		
	M.A.	---	Rs. 12.00
	M.Sc.	---	Rs. 14.00
iii.	Annual dues to be collected at the time of Admission		
	Development fee(to be collected every year)	---	Rs. 250.00
	(Letter No. 37668/HE, Dt. 27.12.2010)		
	Syllabus fee	---	Rs. 50.00
	Athletic club	---	Rs. 25.00
	Faculty society	---	Rs. 10.00
	Abstract of attendance	---	Rs. 1.00
	College union fee	---	Rs. 15.00
	Furniture maintenance fee	---	Rs. 10.00
	Cooperative society	---	Rs. 2.00
	Common room fee	---	Rs. 10.00

Calendar fee	---	Rs. 20.00
Drama Society	---	Rs. 15.00
Identity Card fee/Dup. I. Card fee	---	Rs. 50.00
Youth Red Cross fee	---	Rs. 10.00
Library fee	---	Rs. 30.00
Teachers' welfare fund	---	Rs. 1.00
Time table and lesson plan	---	Rs. 6.00
Laboratory fee (for each practical subject)	---	Rs. 10.00
Magazine fee	---	Rs. 25.00
SSG and SAF (Rs. 2.00 + Rs. 1.00)	---	Rs. 3.00
Day Scholars' Association	---	Rs. 2.00
S.S.I.F.	---	Rs. 2.00
General Maintenance	---	Rs. 15.00
Oriya Sahitya Samaj (for all students)	---	Rs. 2.00
Literary Society	---	Rs. 2.00
College commemoration Day	---	Rs. 5.00
Social service fee(Letter No. 11616/HE dtd. 16.3.2011)	---	Rs. 10.00
Computer fee for Physics	---	Rs. 500.00
Mid Semester fees	---	Rs. 150.00
Seminar fees for the department	---	(As applicable)

IMPORTANT INFORMATION

Date of commencement of receipt of Application Form- 01-06-2018

Last date of receipt of Application Form- 20-06-2018

Mode of submission of Application:

1. By Registered/ Speed Post only addressed to the Principal, Govt. Autonomous College, Phulbani-762001 (Odisha)

NOTE: Applications incomplete in any respect or received after the last date will be rejected.

CHECK LIST

Applicants may ensure that the following documents are submitted along with the application form:

1. Duly filled in:
 - i. Application Form
2. Self attested copies of provisional certificates & mark sheets of the following examinations:
 - i. H.S.C.
 - ii. H.S.
 - iii. Degree(Hons.)
3. Self attested copy of evidence in favour of reservation (Caste Certificate and Income Certificate for ST and SC candidates/Ex-Servicemen certificate/Physically Handicapped Certificate/other relevant certificate if any)
4. Two self-addressed unstamped envelopes of size 25X10 cm.
5. Passport size photo: 04 nos.

Principal
Govt. Auto. College, Phulbani
Dist: Kandhamal

Index No.....

Date.....

APPLICATION FORM FOR PG COURSES- 2018-19
GOVERNMENT AUTONOMOUS COLLEGE, PHULBANI

1) Applicant's Name : _____
(Capital Letter)

2) Father's Name : _____
(Capital Letter)

3) Mother's Name : _____
(Capital Letter)

4) Guardian's Name : _____
(if other than Parents)

Paste self
attested recent
colour passport
size photograph
here

5) Course applied for : (v mark the appropriate box)

Anthropology	Economics	Physics	Political Science	Life Science

6) Personal Details:

Blood Group	Sex	Religion	Date of Birth			Nationality	Mother Tongue
			Date	Month	Year		

7) Address for Correspondence:

Permanent Address:

Mobile No. _____

Mobile No. _____

8. Reservation details: SC /ST /OBC/GEN./PH /Ex-Serviceman-

9. Academic Information beginning from H.S.C. onwards

Sl.No.	Exam Passed	Name of the Institution	Name of the Board/University	Year of Joining	Year of Passing	Total Marks	Mark Secured

Place.....

Date.....

Full Signature of the applicant

ACKNOWLEDGMENT SLIP

1. Name of the Applicant : _____

2. Course applied for P.G. in: _____

3. Index No. with Date : _____

Receiving Officer

UNDERTAKING

I do hereby agree to abide by the rules of the College/ Hostel. I undertake that violation of the rules laid down by the Govt. or college authority or for any misconduct, my name will automatically be struck off from the college. I undertake that information furnished by me in this application is true and correct and I undertake that any wrong information furnished by me if detected afterwards will be treated as a cognizable offence.

I undertake that I will not involve myself in any activities of ragging in the college and hostel premises and in any criminal activities.

I further undertake that, I may be barred from appearing at the Term End Examination unless I attend minimum 70% of the classes held during the session.

**I hereby endorse the undertaking made by
our ward**

Submitted by me

**Signature/ thumb impression of
Parents/Guardian**

Date: _____

Place: _____

Full Signature of Applicant

Date: _____

Place: _____